GRATIS Behind the Screens

GEORGIA REGISTRATION AND TITLE INFORMATION SYSTEM
Changes That Have Occurred That You May Not Be Aware Of, And Reminders Of A Few Old Things.
New Legend

Former Military Vehicle may not be in compliance with applicable federal standards.

- How would this get placed on a title in the first place? What documents would be needed? *Customer will submit a GOV 97 form originating from the military and sold through government liquidation.*

- Once this legend is placed on a title, what is the procedure in transferring the title to a new owner? *None. The brand will transfer automatically.*

- What documents would be presented to show the vehicle meets federal standards for operation on the roads? *None. The brand indicates that it may not meet federal standards.*
New Legend

Small Volume Manufacturer (SMV)

- Will the manufacturer need to provide some type of document showing they are a SMV? Just the MSO. *Panoz is the only manufacturer in GA.*
- Once the Brand is placed on the title, what is the purpose of showing this brand? – is there anything the county would need to do? *Just to identify the classification of the manufacturer. They will be assembled vehicles only processed at DOR.*
- What is the description of a manufacturer that qualifies as “Small Volume Manufacturer”? *Customer vehicle manufacturer that manufactures less than 150 vehicles per year.*
ETR TOP’s
A Replacement TOP By A Dealer

• Same Owner
• Same Vehicle
• Within 20 Days
• Purchase Date **MUST** Remain The Same
ETR TOP’s
A Replacement TOP By A Dealer

This will make sure the TOP will be expired on the same date as the original TOP.

If the purchase date is not same, we will disallow creation of the TOP.

20 days after the purchase date, customer goes to the county and extends the TOP.
# Title Holding States

<table>
<thead>
<tr>
<th>Kentucky</th>
<th>Minnesota</th>
<th>New York</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maryland</td>
<td>Missouri</td>
<td>Oklahoma</td>
</tr>
<tr>
<td>Michigan</td>
<td>Montana</td>
<td>South Dakota</td>
</tr>
</tbody>
</table>

Wyoming - says both, owner and security interest
### ESTIMATED TITLE AD VALOREM TAX

**Computation of Taxable Amount of Purchase**

1. **Vehicle Value** ........................................... $14000.00
2. **Rebates** ........................................... $0.00
3. **Fair Market Value used for Calculations** ........................................... $16450.00*
4. **Trade in Amount** ........................................... $0.00
5. **Taxable Amount (Line 3 less Line 4)** ........................................... $16450.00

**Estimated Title Ad Valorem Tax Due**

6. **Estimated Title Ad Valorem Tax** ........................................... $1151.50
7. **Amount Due** ........................................... $1151.50

**Purchase Date:** 02/19/2015

*When a VIN is entered, Fair Market Value is derived from information obtained from the GRATIS System.*
Georgia Department of Revenue

Wording Change

ESTIMATED TITLE AD VALOREM TAX

Computation of Taxable Amount of Purchase

1. Purchase Price .............................................. $8600.00
2. Rebates ............................................................ $0.00
3. Fair Market Value used for Calculations .................. $21175.00*
4. Trade in Amount .............................................. $0.00
5. Taxable Amount (Line 3 less Line 4) ....................... $21175.00

Estimated Title Ad Valorem Tax Due

6. Estimated Title Ad Valorem Tax ......................... $1482.25
7. Amount Due .................................................. $1482.25

Purchase Date: 04/03/2015

*When a VIN is entered, Fair Market Value is derived from information obtained from the GRATIS System
Welcome, Powell-Crystal-C at Crystal County

Select Option: 01

Branch ID: 161 0  Terminal ID: 1789

1) Title Main Menu  11) Headquarters Menu
2) Registration Main Menu  12) Headquarters Title Menu
3) Registration Sub Menu  13) Headquarters Inventory Menu
4) More Registration Options  14) Headquarters Special Tags Menu
5) Inquiry Main Menu  15) Headquarters Tag Dist. Menu
6) Fee Inquiry Menu  16) Headquarters Codes Maintenance
7) Branch Administration Menu  17) Georgia Bureau of Investigation
8) County Tax Menu  18) IRP System
9) County Inventory Menu  19) GBI IRP Fleet Inquiry
10) Correspondence Menu  20) TAO E-Mail

ADM0060 - A CASHDRAWER MUST BE OPENED - HIT PF11

PF1/HELP  PF2/  PF3/RETURN  PF4/CASH  PF5/REFRESH  PF6/
PF7/  PF8/  PF9/PRINTER  PF10/CHK TAGS  PF11/OPN CSH  PF12/CANCEL
Georgia Department of Revenue

VT01 1789

Select Option: 14

With Tag Issue? N
Lessee? N
Nbr of Owners: [N]

With Tag Transfer? N
Tag #: [ ]
Cat :

Trnsfr With Renew? N
Series/Yr:

TOP #: for GTT/NTV : N
MSO : N
OOS : N

Title Number: 77467355555553161
Last 5 Char of VIN:

VIN: [ ]

First
Middle
Last
Suf

City: [ ]

Change Customer Name? N
Purchase from Dealer? N

1) GA Title Transfer
2) Title From MSO
3) Title From Out Of State
4) Create T-17
5) Title From T-17
6) Title Correction
7) Replacement Title
8) Reissue Unclaimed Title
9) Non-Titled Vehicle

10) Add/Remove Holds
11) Cancel Title
12) Assign Trailer ID
13) Customer Account
14) Review Title Appl
15) County Title Edit
16) Create T-53D
17) Title From T-53D
18) Bonds/Court Orders
19) Abandoned Vehicle
20) Cancel Mobile Homes
21) Sales Tax Collectn.
22) Edit TAV Ad Valorem
23) Create County TOP
24) Pay Title Ad Valorem
25) Collect CO TAVT Refnd
26) Pre Title TAV Payment

PF1/HELP PF2/TX LIST PF3/RETURN PF4/CASH PF5/REFRESH PF6/INQUIRY
PF7/REPRINT PF8/DLRLIST PF9/PAYMENT PF10/REGST PF11/ PF12/CANCEL
Once a title application is processed, corrections can be made before the title prints (or has a print date). You don’t have to call the Helpdesk.
VIN: 1J3FY20P6NJ513131
Make: JEEP
Body Style: MP
Color: Body: RED
Color: Roof:
Model: WRANGLER/YJ
'S Year: 1992
Fuel: G
Cylinders: 04
Engine Type(R/E): EXEMPT
Odometer Reading: ______
Odom Legend: 4
Apply Hold?: N
Title Number: 77467355555553161
First 1 Of 1 Owners:
DAVID DAVIS DAVIS
VT19 1789              CUSTOMER SCREEN             04/18/15 14:31:28
1J3FY20P6NJ513131 1992 JEEP MP  WRANGLER/YJ 'S

N

PRIMARY OWNER:  Phone 9419627150   Email DAVID-DAD
Cust ID 000047006725   Type I   Relation:         DOB: 09 / 11 / 1994
DAVID_____________ DAVIS_____________ DAVIS___________________________

Residence Address:   60 SAMPSON DR
CLEVELAND     GA  305282163
County: 161  CRYSTAL     District: 01  COUNTY

Mailing Address:

Vehicle Location:

County (If Diff. From Res) District:

CO-OWNERS:
Action __ Cust ID _____________ Type Relation: DOB: __/__/__

00 Additional Customers Not Shown
<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transaction ID</td>
<td>VT13 1789</td>
</tr>
<tr>
<td>Review Title Application Date</td>
<td>04/18/15 14:32:33</td>
</tr>
<tr>
<td>Vehicle Identification Number</td>
<td>2J4FY19P6NJ542427</td>
</tr>
<tr>
<td>Make, Model, Year</td>
<td>1992 JEEP WRANGLER/YJ 'S MP</td>
</tr>
<tr>
<td>Applicant Name</td>
<td>DAVID JAMES GRAVES</td>
</tr>
<tr>
<td>Hold Title Codes</td>
<td>NCI  NMV ___ ___ ___</td>
</tr>
<tr>
<td>Number of Liens</td>
<td>0</td>
</tr>
<tr>
<td>Purchase Date</td>
<td>04/17/2014</td>
</tr>
<tr>
<td>New/Used?</td>
<td>U</td>
</tr>
<tr>
<td>Sold by Business/Dealer?</td>
<td>N</td>
</tr>
<tr>
<td>Seller ID Number</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td></td>
</tr>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>City/State/ZIP</td>
<td></td>
</tr>
<tr>
<td>County</td>
<td></td>
</tr>
<tr>
<td>Print Separator (Y/N)</td>
<td>N</td>
</tr>
<tr>
<td>Previous Title State</td>
<td>AL</td>
</tr>
<tr>
<td>Previous State Title Number</td>
<td>48642402</td>
</tr>
<tr>
<td>Instant Title?</td>
<td>N</td>
</tr>
<tr>
<td>Branded Title?</td>
<td>N</td>
</tr>
<tr>
<td>Replacement?</td>
<td>N</td>
</tr>
<tr>
<td>Override Late Penalty</td>
<td>N</td>
</tr>
<tr>
<td>Dept Err/No Title Fee?</td>
<td>N</td>
</tr>
<tr>
<td>Customer Reference</td>
<td>One-Time Address? N</td>
</tr>
<tr>
<td>Title Number</td>
<td>77467355555553161</td>
</tr>
<tr>
<td>Print Title?</td>
<td>N</td>
</tr>
</tbody>
</table>
Select Option: 15 With Tag Issue? N Lessee? N Nbr of Owners: 
With Tag Transfer? N Tag #: Cat : 
Trnsfr With Renew? N 
TOP #: for GTT/NTV : N MSO : N OOS : N 
Title Number: 77467355555553161 Last 5 Char of VIN: 
VIN: 
First Middle Last Suf 
City: Change Customer Name? N Purchase from Dealer? N 
1) GA Title Transfer 10) Add/Remove Holds Service Trans: 
2) Title From MSO 11) Cancel Title 19) Abandoned Vehicle 
3) Title From Out Of State 12) Assign Trailer ID 20) Cancel Mobile Homes 
5) Title From T-17 14) Review Title Appl 22) Edit TAV Ad Valorem 
6) Title Correction 15) County Title Edit 23) Create County TOP 
7) Replacement Title 16) Create T-53D 24) Pay Title Ad Valorem 
8) Reissue Unclaimed Title 17) Title From T-53D 25) Collect CO TAVT Refnd 
9) Non-Titled Vehicle 18) Bonds/Court Orders 26) Pre Title TAV Payment 

PF1/HELP PF2/TX LIST PF3/RETURN PF4/CASH PF5/REFRESH PF6/INQUIRY 
PF7/REPRINT PF8/DLRLIST PF9/PAYMENT PF10/REGST PF11/ PF12/CANCEL
15) County Title Edit

Once a title has issued, corrections can be made only on the model, year, body style or color.

You don’t have to call the Helpdesk.
VIN: 1D7H111192J221111
VIN Error: 00000000000000000
Replica? N
Make: DODG
Model: RAM TRUCK
Year: 2002
Body Style: TK
Fuel: G
Color: Body: RED Roof: TK
Cylinders: 08 Engine Type(R/E):
Odometer Reading: M Odom Legend:
Apply Hold?: N

Title Number: 773112121211161
Current Odometer Reading: 188227
First 1 Of 1 Owners:
CLIFF CLIFFORD CLIFTON

Status
Status Date

PF1/HELP PF2/ PF3/RETURN PF4/ PF5/REFRESH PF6/INQUIRY
PF7/ PF8/ PF9/ PF10/VEHSRCH PF11/CLRVEH PF12/CANCEL
Select Option: 16 With Tag Issue? N Lessee? N Nbr of Owners: 1
With Tag Transfer? N Tag #: Cat:
Transfr With Renew? N Series/Yr:
TOP #: for GTT/NTV: N MSO: N OOS: N
Title Number: Last 5 Char of VIN: 26589
VIN: JTDBT923981254257 Customer ID: 12121121212
First Middle Last Suf
City: Change Customer Name? N Purchase from Dealer? N
1) GA Title Transfer 10) Add/Remove Holds Service Trans:
2) Title From MSO 11) Cancel Title 19) Abandoned Vehicle
3) Title From Out Of State 12) Assign Trailer ID 20) Cancel Mobile Homes
5) Title From T-17 14) Review Title Appl 22) Edit TAV Ad Valorem
6) Title Correction 15) County Title Edit 23) Create County TOP
7) Replacement Title 16) Create T-53D 24) Pay Title Ad Valorem
8) Reissue Unclaimed Title 17) Title From T-53D 25) Collect CO TAVT Refnd
9) Non-Titled Vehicle 18) Bonds/Court Orders 26) Pre Title TAV Payment
PF1/HELP PF2/TX LIST PF3/RETURN PF4/CASH PF5/REFRESH PF6/INQUIRY
PF7/REPRINT PF8/DLRLIST PF9/PAYMENT PF10/REGST PF11/ PF12/CANCEL
16) Create T-53D

Title from T-53D service no longer populates the application date as the purchase date. It will remain blank until you process the title.
VT04 1789                  TITLE PROCESSING SCREEN         03/31/15 14:53:12

JTDBT923981254257          2008 TOYT YARIS          4 DOOR
CRYSTAL COPELAND POWELL

Application Date: 03 / 31 / 2015    Purchase Date: \___/\___/______
Number Of Liens:        1           Sold by a Business?:      N
New/Used:               U           Sold by a Dealer?:              Y
Sold by Out of State Business?:   N
Print Application Forms?:  
Previous Title State:      Prev State Title Nbr:
Hold Title Code:          Dept Err/No Title Fee?: N
Instant Title?:          N           Branded Title?:         Y
Alteration Penalty?:      N           Replacement?:           N
Charge Late Penalty?:     N           FMV From Used Car Guide :
Vehicle to be Rebuilt?:   N           Rebuilder Lic #:
Customer Reference:                                  One-Time Address?: N
Is Vehicle TAVT Exempt?:    Y           Owner Retained?:   N
Postage?: N   Charge Inspection Fee?: $100 N   $125(KIT/MC) N   $150(KIT/CAR) N
New Resident?:       GA Residency DT (for OOS/T17 only): / / 

PF1/HELP       PF2/               PF3/END               PF4/               PF5/REFRESH       PF6/INQUIRY
PF7/HOLD RSN PF8/       PF9/               PF10/DSP FEE PF11/   PF12/CANCEL
Select Option: 22  With Tag Issue? N  Lessee? N  Nbr of Owners:
With Tag Transfer? N  Tag #:       Cat :
Trnsfr With Renew? N  Series/Yr:
TOP #:       for GTT/NTV : N  MSO : N  OOS : N
Title Number: 774704444417161  Last 5 Char of VIN: 44765
VIN:                    Customer ID:

<table>
<thead>
<tr>
<th>First</th>
<th>Middle</th>
<th>Last</th>
<th>Suf</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

City:  Change Customer Name? N  Purchase from Dealer? N

<table>
<thead>
<tr>
<th>1) GA Title Transfer</th>
<th>10) Add/Remove Holds</th>
<th>Service Trans:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2) Title From MSO</td>
<td>11) Cancel Title</td>
<td>19) Abandoned Vehicle</td>
</tr>
<tr>
<td>3) Title From Out Of State</td>
<td>12) Assign Trailer ID</td>
<td>20) Cancel Mobile Homes</td>
</tr>
<tr>
<td>5) Title From T-17</td>
<td>14) Review Title Appl</td>
<td>22) Edit TAV Ad Valorem</td>
</tr>
<tr>
<td>6) Title Correction</td>
<td>15) County Title Edit</td>
<td>23) Create County TOP</td>
</tr>
<tr>
<td>7) Replacement Title</td>
<td>16) Create T-53D</td>
<td>24) Pay Title Ad Valorem</td>
</tr>
<tr>
<td>8) Reissue Unclaimed Title</td>
<td>17) Title From T-53D</td>
<td>25) Collect CO TAVT Refnd</td>
</tr>
<tr>
<td>9) Non-Titled Vehicle</td>
<td>18) Bonds/Court Orders</td>
<td>26) Pre Title TAV Payment</td>
</tr>
</tbody>
</table>

PF1/HELP  PF2/TX LIST  PF3/RETURN  PF4/CASH  PF5/REFRESH  PF6/INQUIRY  
PF7/REPRINT  PF8/DLRLIST  PF9/PAYMENT  PF10/REGST  PF11/  PF12/CANCEL
22) Edit TAV Ad Valorem

Error collecting TAVT?
Use the edit option to make the correction.

- Add/Remove a Trade-In
- Add/Remove an Exemption
- Add/Remove a Special Rate
- Add/Remove a Rental
- Add/Remove a Loaner
VT83 1789  TITLE AD VALOREM TAX COLLECTION  04/23/15  09:33:48

000001595044  BOBBY A PENDLEY
DODG  1986 1B7F D100 D100  TK
APPLICATION DATE: 04 / 23 / 2014
FAIR MARKET VALUE :  525.00
APPEAL FILED :
TRADE-IN AMOUNT :
SALES TAX PAID :
SPECIAL RATE TITLE :
REBATES :
STIN # (for rental only) :
PURCHASE PRICE :
CONFIRM PASSENGER CAR :
APPEAL DECIDED? :
LOANER CAR :
APPEAL DECISION DT:  /  /  CORRECTED FAIR MKT VALUE :
FMV USED CAR GUIDE:

EXEMPTIONS FROM TITLE AD VALOREM TAX - REG CUSTOMER TYPE: __
TITLE AD VALOREM TAX DETAILS -  TITLE AD VALOREM TAX PAID:  35.44
FEES DUE -
TITLE AD VALOREM TAX :
PENALTY (5%) :
TOTAL DUE :
WILLING TO PAY :

PF1/HELP  PF2/  PF3/RETURN  PF4/  PF5/REFRESH  PF6/
PF7/  PF8/  PF9/  PF10/  PF11/  PF12/MENU
22) Edit TAV Ad Valorem

If a Commercial Vehicle Owner chooses to register IRP and then decides to travel Georgia only,

Use the edit option to make the correction. Remove the AI Exemption code Collect the TAVT
# Georgia Department of Revenue

## 22) Edit TAV Ad Valorem

<table>
<thead>
<tr>
<th>VQ12 1789</th>
<th>GENERAL VEHICLE DETAIL</th>
<th>04/14/15 16:27:40</th>
</tr>
</thead>
</table>

**ELECTRONIC TITLE**

1XKYD49XXGJ485934  
Title 778234150921007  
WAITING ON IRP REGISTRATION

<table>
<thead>
<tr>
<th>2016 KENW T680</th>
<th>TR Color RED</th>
<th>Fuel D Cyl 6</th>
<th>Odom 0000000 4 NEW</th>
</tr>
</thead>
</table>

**VID/Tax Code**  
**Valuation**  
**County**

<table>
<thead>
<tr>
<th>Purchase Dt</th>
<th>Appl Date</th>
<th>ELT Dt</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/31/2015</td>
<td>04/02/2015</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Owner ID</th>
<th>Owners</th>
<th>Liens</th>
</tr>
</thead>
<tbody>
<tr>
<td>001011166034</td>
<td>01</td>
<td>01</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tax:</th>
<th>Exemption:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ad Valorem</td>
<td>ANNUAL AD VALOREM - IR</td>
</tr>
</tbody>
</table>

**PREFERRED TRANSPORT & DIST**

504 RIVERSIDE PKWY  
AUSTELL, GA 301687805

**Insurance:** UNKNOWN INSURANCE STATUS

**INQ0020 - VEHICLE HAS NO REGISTRATION**

PF1/HELP  
PF2/  
PF3/RETURN  
PF4/FEES  
PF5/LESSEES  
PF6/OWNERS  
PF7/HOLD CD  
PF8/INSHIST  
PF9/PRINT  
PF10/  
PF11/  
PF12/MENU

Payment Will Remove The Hold
Select Option: 24  With Tag Issue? N  Lessee? N  Nbr of Owners:
With Tag Transfer? N  Tag #: Cat:
Trnsfr With Renew? N  Series/Yr:
TOP #: for GTT/NTV : N  MSO : N  OOS : N
Title Number: 774704444417161  Last 5 Char of VIN: 44765
VIN: Customer ID:

First Middle Last Suf

City:

Change Customer Name? N  Purchase from Dealer? N
1) GA Title Transfer
2) Title From MSO 10) Add/Remove Holds  Service Trans:
3) Title From Out Of State
4) Create T-17
5) Title From T-17
6) Title Correction
7) Replacement Title
8) Reissue Unclaimed Title
9) Non-Titled Vehicle

11) Cancel Title 12) Assign Trailer ID 20) Cancel Mobile Homes
13) Customer Account
14) Review Title Appl
15) County Title Edit
16) Create T-53D
17) Title From T-53D
18) Bonds/Court Orders
21) Sales Tax Collectn.
22) Edit TAV Ad Valorem
23) Create County TOP
24) Pay Title Ad Valorem
25) Collect CO TAVT Refnd
26) Pre Title TAV Payment

PF1/HELP  PF2/TX LIST  PF3/RETURN  PF4/CASH  PF5/REFRESH  PF6/INQUIRY
PF7/REPRINT  PF8/DLRLIST  PF9/PAYMENT  PF10/REGST  PF11/  PF12/CANCEL
24) Pay Title Ad Valorem

Collecting TAVT?
Use this option to collect TAVT

• OOS 50/50
• Payment from an Edit/Error
**Georgia Department of Revenue**

**VT88 1789**  
**TITLE AD VALOREM TAX COLLECTION**  
**04/23/15 10:27:59**

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>000061197111 BARRY EUGENE REED</td>
<td></td>
</tr>
<tr>
<td>JACDS58s444J144765 2001 ISU TROOPER MP</td>
<td></td>
</tr>
<tr>
<td>APPLICATION DATE: 04 / 23 / 2014</td>
<td></td>
</tr>
<tr>
<td>FAIR MARKET VALUE: 2,225.00</td>
<td></td>
</tr>
<tr>
<td>APPEAL FILED: __</td>
<td></td>
</tr>
<tr>
<td>TRADE-IN AMOUNT: 0.00</td>
<td>COLLECT BOND: _</td>
</tr>
<tr>
<td>SALES TAX PAID: 0.00</td>
<td>SPECIAL RATE TITLE:</td>
</tr>
<tr>
<td>REBATES: 0.00</td>
<td>STIN # (for rental only):</td>
</tr>
<tr>
<td>PURCHASE PRICE: 0.00</td>
<td>CONFIRM PASSENGER CAR:</td>
</tr>
<tr>
<td>FMV USED CAR GUIDE: 0.00</td>
<td>LOANER CAR:</td>
</tr>
<tr>
<td>APPEAL DECIDED?:</td>
<td></td>
</tr>
<tr>
<td>APPEAL DECISION DT: / /</td>
<td>CORRECTED FAIR MKT VALUE:</td>
</tr>
</tbody>
</table>

**EXEMPTIONS FROM TITLE AD VALOREM TAX** -  
**REG CUSTOMER TYPE:**

**TITLE AD VALOREM TAX DETAILS** -  
**TITLE AD VALOREM TAX PAID:** 75.09

**FEES DUE** -  
<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>TITLE AD VALOREM TAX: 75.10</td>
<td>INTEREST: 0.00</td>
</tr>
<tr>
<td>DEALER PENALTY: 0.00</td>
<td>CASUAL PENALTY: 0.00</td>
</tr>
<tr>
<td>TOTAL DUE: 75.10</td>
<td>MINIMUM DUE: 0.00</td>
</tr>
</tbody>
</table>

| WILLING TO PAY | __________ |

**TTL0909** - **WILLING-TO-PAY AMT IS REQUIRED AND HAS TO BE = OR > THAN MIN-DUE-AMT**

**PF1/HELP**  
**PF2/**  
**PF3/RETURN**  
**PF4/**  
**PF5/REFRESH**  
**PF6/**  
**PF7/**  
**PF8/**  
**PF9/**  
**PF10/**  
**PF11/**  
**PF12/MENU**
Select Option: **25**

With Tag Issue?  **N**  
Lessee?  **N**  
Nbr of Owners:  
With Tag Transfer?  **N**  
Tag #:  
Cat:  
Trnsfr With Renew?  **N**  
Series/Yr:  
TOP #:  
for GTT/NTV :  **N**  
MSO :  **N**  
OOS :  **N**  

Title Number:  
Last 5 Char of VIN:  
VIN:  
Customer ID:  

<table>
<thead>
<tr>
<th>First</th>
<th>Middle</th>
<th>Last</th>
<th>Suf</th>
</tr>
</thead>
<tbody>
<tr>
<td>City:</td>
<td>Change Customer Name?  <strong>N</strong></td>
<td>Purchase from Dealer?  <strong>N</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Title Main Menu**

1) GA Title Transfer  
2) Title From MSO  
3) Title From Out Of State  
4) Create T-17  
5) Title From T-17  
6) Title Correction  
7) Replacement Title  
8) Reissue Unclaimed Title  
9) Non-Titled Vehicle  
10) Add/Remove Holds  
11) Cancel Title  
12) Assign Trailer ID  
13) Customer Account  
14) Review Title Appl  
15) County Title Edit  
16) Create T-53D  
17) Title From T-53D  
18) Bonds/Court Orders  
19) Abandoned Vehicle  
20) Cancel Mobile Homes  
21) Sales Tax Collectn.  
22) Edit TAV Ad Valorem  
23) Create County TOP  
24) Pay Title Ad Valorem  
25) Collect CO TAVT Refnd  

Service Trans: **332664508**
25) Collect CO TAVT Refund

Receive a check from another County for TAVT?

Use Collect CO TAVT Refund to collect the money.

• Key the service transaction number and Press enter.
• Key the check number you received.

*Remember this is a collection service not a refund.*
25) Collect CO TAVT Refnd

Where do I get the service Number?

The service number is:

VQ19 1789                      PAYMENT DETAIL                04/03/15
11:17:41

Service:     332664508  ETR TAV TAX SERVICE     User ID: $ETR4771/ 9630
Customer: 000061683114  THOMAS HAROLD RAMTHUN     Date: 11/06/2014

1FTYR10D69PA65327                 2009 FORD RANGER RANGER  TK     Vndr: TITLE TEC
Contact(s) Phone:                Dealer: CARS & TRUCKS

TAT - TITLE AV TAX             629.44
TA5 - TITLE AV DLR PENALTY     31.47
VT89 9308 COLLECTING COUNTY REFUND 04/23/15 12:01:38

000061683114 THOMAS HAROLD RAMTHUN

1FTYR10D69PA65327 FORD RANGER/LIMI 4S 776378143108963

County: 001 FULTON District: 57

Refunding County: 001 FULTON

<table>
<thead>
<tr>
<th>Type</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAT</td>
<td>TITLE AV TAX</td>
<td>629.44</td>
</tr>
<tr>
<td>TA5</td>
<td>TITLE AV DLR PENALTY</td>
<td>31.47</td>
</tr>
</tbody>
</table>

Total Amount 660.91

Taxes 629.44 Penalty 31.47 Interest .00

Service Transaction: 332664508 Check Number: 12345____

PF1/HELP PF2/ PF3/RETURN PF4/ PF5/ PF6/INQUIRY
PF7/ PF8/ PF9/ PF10/ PF11/ PF12/CANCEL
Select Option: 26  With Tag Issue?  N  Lessee?  N  Nbr of Owners:
  With Tag Transfer?  N  Tag #:  Cat:
  Trnsfr With Renew?  N  Series/Yr:
  TOP #:  for GTT/NTV :  N  MSO :  N  OOS :  N
Title Number:                  Last 5 Char of VIN:  
VIN: 1GNEK13R6TJ311114  Customer ID: 61222207

First        Middle        Last        Suf

City:  Change Customer Name?  N  Purchase from Dealer?  N
  1) GA Title Transfer  10) Add/Remove Holds  Service Trans:
  2) Title From MSO  11) Cancel Title  19) Abandoned Vehicle
  3) Title From Out Of State  12) Assign Trailer ID  20) Cancel Mobile Homes
  5) Title From T-17  14) Review Title Appl  22) Edit TAV Ad Valorem
  6) Title Correction  15) County Title Edit  23) Create County TOP
  7) Replacement Title  16) Create T-53D  24) Pay Title Ad Valorem
  8) Reissue Unclaimed Title  17) Title From T-53D  25) Collect CO TAVT Refnd
  9) Non-Titled Vehicle  18) Bonds/Court Orders  26) Pre Title TAV Payment
26) Pre Title TAV Payment

Need to reject the application for additional documents, but want to collect the TAVT amount?

Use the Pre Title TAV Payment option to collect the money.

Key the VIN, the Customer ID. On the TAVT screen, enter the information for this new sale.
000061197607   BARRY EUGENE REED
1GNEK13R6TJ311114  1996 CHEV TAHOE K1500    MP

APPLICATION DATE: 04 / 23 / 2015
FAIR MARKET VALUE : 2,350.00
TRADE-IN AMOUNT : __________
SALES TAX PAID : __________
REBATES : __________
PURCHASE PRICE : __________
APPEAL DECIDED? : __________
APPEAL DECISION DT: / /  CORRECTED FAIR MKT VALUE :

EXEMPTIONS FROM TITLE AD VALOREM TAX - REG CUSTOMER TYPE:

TITLE AD VALOREM TAX DETAILS - TITLE AD VALOREM TAX PAID:
FEES DUE -

TITLE AD VALOREM TAX : 158.63 INTEREST : 0.00
PENALTY (5%) : 0.00 PENALTY (10%) : 0.00
TOTAL DUE : 158.63 MINIMUM DUE : 0.00
WILLING TO PAY :

WILLING TO PAY :
PF1/HELP   PF2/   PF3/RETURN   PF4/   PF5/REFRESH   PF6/
PF7/   PF8/   PF9/   PF10/   PF11/   PF12/MENU
Just A Reminder Or In Case You Didn’t Know
WELCOME, POWELL-CRYSTAL-C AT CRYSTAL COUNTY

Select Option:  03

Branch ID:  161 0  Terminal ID:  1789

1) Title Main Menu
2) Registration Main Menu
3) Registration Sub Menu
4) More Registration Options
5) Inquiry Main Menu
6) Fee Inquiry Menu
7) Branch Administration Menu
8) County Tax Menu
9) County Inventory Menu
10) Correspondence Menu
11) Headquarters Menu
12) Headquarters Title Menu
13) Headquarters Inventory Menu
14) Headquarters Special Tags Menu
15) Headquarters Tag Dist. Menu
16) Headquarters Codes Maintenance
17) Georgia Bureau of Investigation
18) IRP System
19) GBI IRP Fleet Inquiry
20) TAO E-Mail

ADM0060 - A CASHDRAWER MUST BE OPENED - HIT PF11

PF1/HELP   PF2/   PF3/RETURN   PF4/CASH   PF5/REFRESH   PF6/
PF7/   PF8/   PF9/PRINTER   PF10/CHK TAGS   PF11/OPN CSH   PF12/CANCEL
**Select Option:** 04  
- Change Address? N  
- OS-Lease Required? N  
- Change Lessee Name? N  
- Revert To Owner? N  
- Trust/Auth. Business?

**Tag Nbr:** abd1111  
**Cat:**  
**Title Number:**  
**Customer Id:**  
**First** | **Middle** | **Last** | **Suf**
---|---|---|---

**Options:**  
1) Exchange Tag Class  
2) Exchange And Transfer  
3) Replace And Transfer  
4) Cancel Registration  
5) Issue Additional TOP  
6) Change Expiration Date  
7) Dealer Tags  
8) Change Vehicle/Customer Address  
9) Accept Special Interest Plate Application  
10) Customer Account  
11) Return Unclaimed Tag  
12) Return Unclaimed Decal  
13) Relinquish Tag  
14) Maintain Franchise Dealer Suspension  
15) Replace TOP

**SYS0004 - DATA MUST BE ENTERED**

4) Cancel Registration

This option is used to cancel a plate for Insurance **ONLY**. This is not to turn in a plate.
VP10 1789 CANCEL/UN-CANCEL REGISTRATION 03/31/15 17:16:22

LESSEE
001107962079 CONTEMPORARY GARDENS INC DOB: / /
000255535041 DAVID REX PYRON

368 LOFTON RD NW ATLANTA GA 303092234

4KBB4B1UX6J803058 2006 CHEV 3500 W35042 TK 332295062307001

County: 001 FULTON District: 05 ATLANTA

Tag Category: AA Use: PASS
Tag Number: ABD1111 Sticker: 07385553
Exp Date: 02 / 28 / 2011 Lic Wt:
Ins Code: FLEET VEHICLE - VERIFY WITH FLEE Exception Cd:
Ins Info: Excep Start Dt: / /
Excep End Dt: / /

CANCEL CODE: CANI 03 / 31 / 2015

New/Used (N/U): U
Select Option: 13

Change Address? N  OS-Lease Required? N
Change Lessee Name? N  Revert To Owner? N
Trust/Auth.Business?

Tag Nbr:  Cat: PR  YR: 2004  Xfer Tag: MYTAG  OOS State:
Title Number: 770979092343016  VIN:
Customer Id:  City:

First         Middle         Last         Suf

1) Exchange Tag Class  8) Change Vehicle/Customer Address
2) Exchange And Transfer  9) Accept Special Interest Plate Application
3) Replace And Transfer  10) Customer Account
4) Cancel Registration  11) Return Unclaimed Tag
5) Issue Additional TOP  12) Return Unclaimed Decal
6) Change Expiration Date  13) Relinquish Tag
7) Dealer Tags  14) Maintain Franchise Dealer Suspension
                 15) Replace TOP

SYS0004 - DATA MUST BE ENTERED
PF1/HELP     PF2/TX LIST     PF3/RETURN     PF4/CASH     PF5/REFRESH     PF6/INQUIRY
PF7/REPRINT   PF8/DLRLIST    PF9/PAYMENT    PF10/TITLE    PF11/MAIN     PF12/CANCEL
13) Relinquish Tag

This option is when a specialty plate:

• Is given to one person from another
  • PR, PM, BW, ETC
• Is going from one elected official to another
  • SS, SR, ETC
Georgia Department of Revenue

VP17 1789 RELINQUISH TAGS 03/31/15 17:25:02

OWNER
000020753020 JOHN MARSHALL FIELDS JR DOB: 02 / 22 / 1957

3104 LAKEWAY CT DACULA GA 300191087
4F2YU09161KM11055 2001 MAZD TRIBUTE MP 770979092343016
County: 016 GWINNETT District: 13 RECREATION
Old: BIQ1880 02/22/2012 EXPIRED

Tag Category: PR IGWT-Sticker? Use: PASS Prestige Text: MY TAG

Tag Number: MYTAG T.O.P:
Exp Date: 02 / 22 / 2016 Lic Wt: New Wt:
Ins Code: VALID INSURANCE COVERAGE Exception Cd:
Ins Info: Excep Start Dt: / /
Emis Cert #: Paid?: Insp Dt: / / Excep End Dt: / /
Override Cd: Test ID: Station Nbr:
Fhvut Year: Eqmt #: Dept Error? N
# Of Regs: 1 Farm Vehicle: N Postage? N

PF1/HELP PF2/SEPARTR PF3/RETURN PF4/ PF5/REFRESH PF6/INQUIRY
PF7/MISS/DMG PF8/ PF9/ PF10/PRNTDOC PF11/ PF12/CANCEL
WELCOME, POWELL-CRYSTAL-C AT CRYSTAL COUNTY

Select Option: 05

Branch ID: 161 0  Terminal ID: 1789

1) Title Main Menu  11) Headquarters Menu
2) Registration Main Menu  12) Headquarters Title Menu
3) Registration Sub Menu  13) Headquarters Inventory Menu
4) More Registration Options  14) Headquarters Special Tags Menu
5) Inquiry Main Menu  15) Headquarters Tag Dist. Menu
6) Fee Inquiry Menu  16) Headquarters Codes Maintenance
7) Branch Administration Menu  17) Georgia Bureau of Investigation
8) County Tax Menu  18) IRP System
9) County Inventory Menu  19) GBI IRP Fleet Inquiry
10) Correspondence Menu  20) TAO E-Mail

ADM0060 - A CASHDRAWER MUST BE OPENED - HIT PF11

PF1/HELP  PF2/  PF3/RETURN  PF4/CASH  PF5/REFRESH  PF6/
PF7/  PF8/  PF9/PRINTER  PF10/CHK TAGS  PF11/OPN CSH  PF12/CANCEL
Select Option: 01  Tag Number: dzb123  Cat: Series/Yr:
Title Number:  VIN Number:
Veh Year: Make: B/S: Decal No:
RIN: STI#/ S&U : Permit No: Type:
Address: Phone Nbr:
Customer ID: City: County:

<table>
<thead>
<tr>
<th>First</th>
<th>Middle</th>
<th>Last</th>
<th>Suf</th>
</tr>
</thead>
</table>
01) General Vehicle 11) Disabled Placard Inquiry 21) Old Cust Xref
02) Tag History 12) Name History Inquiry 22) New Cust Xref
03) Suspension Inquiry 13) Address History Inquiry 23) STI OR S&U
04) Prestige Availability 14) Audit File Inquiry 24) ELT Lien List
05) Prestige Inquiry 15) Pre-bill History Inquiry 25) DIR FIN DLR Inq
06) List Similar Prestige 16) Service Transaction Inquiry
07) Dealer Tags 17) Non-Rebuilder Inquiry
08) Assigned Numbers 18) Dealer Signature Inquiry
09) Correspondence Inquiry 19) Vehicle Insurance Inquiry
10) Code Tables 20) List Special Interest Plate

PF1/HELP PF2/ PF3/RETURN PF4/ PF5/REFRESH PF6/
PF7/ PF8/ PF9/ PF10/ PF11/ PF12/MENU
VQ13 1789

JH4CU1F11BC111181 2011 ACUR TSX 4 DOOR

000014141414 TAMMY TWO TOES
DOB: 03/03/1903

Title: 772615111113007 Status: CURRENT TITLE, NOT HELD
Prev Title: State: 

Purch Date: 08/27/2011 Print Dt 09/09/2011 Film/DLN DLN:1125721018753
Odometer: 000005
Legends: NONE

Seller: 001000013456 NALLEY ACURA
1355 COBB PKWY
MARIETTA, GA 300622423

Liens 1
S 1 001100071725 AMERICAN HONDA FINANCE CORP
VQ30 1789                      LIEN DETAIL                    03/31/15 10:52:35
ELECTRONIC TITLE            JH4CU1F11BC111181                     Fuel G
Cust ID 000014141414                        2001 ACURA TSX
000014141414 TAMMY TWO TOES

Title 779995132835963       Xfer Date 09/25/2013   ELT DT   10/26/2013    Owners 2
Lien       1 OF 1

Lienholder ID: 001108991783    VENDOR: 001105787789 ASSURANT INC
FORD MOTOR CREDIT COMPANY LLC
Lienholder ID:
Lienholder ID:

Lienholder Address: THE AMERICAN ROAD
DEARBORN                  MI   48121
Mailing Address: PO BOX 105704
ATLANTA                   GA   303485704
One Time Address:

PF7/   PF8/   PF9/PRINT   PF10/   PF11/   PF12/MENU
What is Option 07) Dealer Tags?

In Inquiry 07) Dealer Tags
The selling dealer is *supposed* to put their 12 digit dealer number on the application and the back of the title.

If you can’t read it, there is an error, or you need to look it up, you can key in the name or *part* of the name in 07) Dealer Tags.

*Keying in the county number or city name will shorten the list.*
Select Option: 07
Tag Number:
Cat: Series/Yr:
Title Number:
VIN Number:
Veh Year: Make: B/S: Decal No:
RIN: STI#/ S&U: Permit No: Type:
Address: Phone Nbr:
Customer ID: City: County: 003
First Middle Last Suf

Honda?

01) General Vehicle 11) Disabled Placard Inquiry 21) Old Cust Xref
02) Tag History 12) Name History Inquiry 22) New Cust Xref
03) Suspension Inquiry 13) Address History Inquiry 23) STI OR S&U
04) Prestige Availability 14) Audit File Inquiry 24) ELT Lien List
05) Prestige Inquiry 15) Pre-bill History Inquiry 25) DIR FIN DLR Inq
06) List Similar Prestige 16) Service Transaction Inquiry
07) Dealer Tags 17) Non-Rebuilder Inquiry
08) Assigned Numbers 18) Dealer Signature Inquiry
09) Correspondence Inquiry 19) Vehicle Insurance Inquiry
10) Code Tables
20) List Special Interest Plate

PF1/HELP PF2/ PF3/RETURN PF4/ PF5/REFRESH PF6/
PF7/ PF8/ PF9/ PF10/ PF11/ PF12/MENU
<table>
<thead>
<tr>
<th>CMD</th>
<th>Customer Name</th>
<th>Customer ID</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>HONDA YAMAHA OF SAVANNAH</td>
<td>CHATHAM 001000012445</td>
</tr>
<tr>
<td></td>
<td>SAVANNAH</td>
<td>GA 314191902 11512 ABERCORN ST</td>
</tr>
</tbody>
</table>

SYS0007 - END OF DATA

PF1/HELP  PF2/  PF3/RETURN  PF4/  PF5/  PF6/REFRESH
PF7/BACKWARD  PF8/FORWARD  PF9/PRINT  PF10/  PF11/  PF12/MENU
**Georgia Department of Revenue**

**VQ03 1789**  DEALER TAGS LIST  04/16/15 09:45:42

**Cust Id: 001000012445**  Latest Reg Exp Date:  04/30/2015

**HONDA YAMAHA OF SAVANNAH**

**11512 ABERCORN ST**

**SAVANNAH  GA  314191902**

<table>
<thead>
<tr>
<th>Start</th>
<th>End</th>
<th>Tag</th>
<th>Issue</th>
<th>Exp Date</th>
<th>Exp Date</th>
<th>Flg</th>
<th>Micro-Film Nbr</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CMD</strong></td>
<td><strong>Tag</strong></td>
<td><strong>Tag</strong></td>
<td><strong>Class</strong></td>
<td><strong>Date</strong></td>
<td><strong>Date</strong></td>
<td><strong>Flg</strong></td>
<td><strong>Micro-Film Nbr</strong></td>
</tr>
<tr>
<td>DM207</td>
<td>DM207</td>
<td>DM</td>
<td>02/09/2000</td>
<td>12/31/2001</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DM403A</td>
<td>DM403A</td>
<td>DM</td>
<td>01/19/2006</td>
<td>12/31/2006</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DM413</td>
<td>DM413</td>
<td>DM</td>
<td>02/14/2002</td>
<td>12/31/2003</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DM413</td>
<td>DM413</td>
<td>DM</td>
<td>12/02/2003</td>
<td>12/31/2005</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DM987B</td>
<td>DM987B</td>
<td>DM</td>
<td>01/11/2008</td>
<td>04/30/2009</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>S</td>
<td>DM987B</td>
<td>DM</td>
<td>02/21/2015</td>
<td>04/30/2016</td>
<td>N</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DM987B</td>
<td>DM987B</td>
<td>DM</td>
<td>02/22/2013</td>
<td>04/30/2014</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DM987B</td>
<td>DM987B</td>
<td>DM</td>
<td>03/02/2009</td>
<td>04/30/2010</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Cust Id: 001000012445
HONDA YAMAHA OF SAVANNAH
11512 ABERCORN ST

SAVANNAH GA 314191902

<table>
<thead>
<tr>
<th>Tag</th>
<th>Tag Class</th>
<th>Issue Date</th>
<th>Expire Date</th>
<th>Tag Status</th>
<th>Status Date</th>
<th>Micro-Film Nbr</th>
</tr>
</thead>
<tbody>
<tr>
<td>DM987B</td>
<td>DM</td>
<td>02/21/2015</td>
<td>04/30/2015</td>
<td>ACT</td>
<td>02/21/2015</td>
<td></td>
</tr>
</tbody>
</table>

SYS0007 - END OF DATA

PF1/HELP PF2/ PF3/RETURN PF4/ PF5/ PF6/
PF7/BACKWARD PF8/FORWARD PF9/ PF10/ PF11/ PF12/MENU
<table>
<thead>
<tr>
<th>Select Option</th>
<th>Tag Number</th>
<th>Cat</th>
<th>Series/Yr</th>
</tr>
</thead>
<tbody>
<tr>
<td>18</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title Number</th>
<th>VIN Number</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Veh Year</th>
<th>Make</th>
<th>B/S</th>
<th>Decal No</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RIN</th>
<th>STI#/ S&amp;U</th>
<th>Permit No</th>
<th>Type</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>Phone Nbr</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Customer ID</th>
<th>City</th>
<th>County</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>____________</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>First</th>
<th>Middle</th>
<th>Last</th>
<th>Suf</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Options:**

01) General Vehicle
02) Tag History
03) Suspension Inquiry
04) Prestige Availability
05) Prestige Inquiry
06) List Similar Prestige
07) Dealer Tags
08) Assigned Numbers
09) Correspondence Inquiry
10) Code Tables
11) Disabled Placard Inquiry
12) Name History Inquiry
13) Address History Inquiry
14) Audit File Inquiry
15) Pre-bill History Inquiry
16) Service Transaction Inquiry
17) Non-Rebuilder Inquiry
18) Dealer Signature Inquiry
19) Vehicle Insurance Inquiry
20) List Special Interest Plate
21) Old Cust Xref
22) New Cust Xref
23) STI OR S&U
24) ELT Lien List
25) DIR FIN DLR Inq
Authorized to Sign For This Dealer?

18) Dealer Signature Inquiry

This Option lists the Agents who are Authorized to Sign for a Dealership. This information should be done for all Dealer Sales. If someone is not on the list, reject the documents.

Key the Dealer Customer Id Number
<table>
<thead>
<tr>
<th>Cust ID: 001102690933</th>
<th>Franchise Dealer(Y/N): N</th>
</tr>
</thead>
<tbody>
<tr>
<td>1ST RELIABLE AUTO BROKERS LLC</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CMD Signature Name</th>
<th>Position</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>DELILA ANGELIA HIXON</td>
<td>OWNER/AUTHORIZED AGENT</td>
<td>2012-08-16</td>
</tr>
<tr>
<td>SHAWN PATRICK HIXON</td>
<td>SALES AGENT</td>
<td>2012-08-16</td>
</tr>
</tbody>
</table>

SYS0007 - END OF DATA

PF1/HELP    PF2/    PF3/    PF4/    PF5/DLR LIC    PF6/
PF7/BACKWARD PF8/FORWARD PF9/    PF10/   PF11/    PF12/CANCEL
Select Option: 24
Tag Number: Cat: Series/Yr:
Title Number: VIN Number:
Veh Year: Make: B/S: Decal No:
RIN: STI#/ S&U: Permit No: Type:
Address: Phone Nbr:
Customer ID: City: County:
First Middle Last Suf
PNC?

01) General Vehicle 11) Disabled Placard Inquiry 21) Old Cust Xref
02) Tag History 12) Name History Inquiry 22) New Cust Xref
03) Suspension Inquiry 13) Address History Inquiry 23) STI OR S&U
04) Prestige Availability 14) Audit File Inquiry 24) ELT Lien List
05) Prestige Inquiry 15) Pre-bill History Inquiry 25) DIR FIN DLR Inq
06) List Similar Prestige 16) Service Transaction Inquiry
07) Dealer Tags 17) Non-Rebuilder Inquiry
08) Assigned Numbers 18) Dealer Signature Inquiry
09) Correspondence Inquiry 19) Vehicle Insurance Inquiry
10) Code Tables 20) List Special Interest Plate
Who is ELT?

24) ELT Lien List

If you are a lienholder on 5 or more vehicles, YOU MUST participate in the ELT program.
<table>
<thead>
<tr>
<th>CMD</th>
<th>Customer Name</th>
<th>Customer ID</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>PNC BANK</td>
<td>001100916543</td>
</tr>
<tr>
<td></td>
<td>PITTSBURGH</td>
<td>PA 152224704 2730 LIBERTY AVE</td>
</tr>
<tr>
<td></td>
<td>PNC BANK</td>
<td></td>
</tr>
<tr>
<td></td>
<td>PITTSBURGH</td>
<td>PA 152222707 249 5TH AVE</td>
</tr>
<tr>
<td></td>
<td>PNC EQUIPMENT FINANCE LLC</td>
<td>FULTON 001107196370</td>
</tr>
<tr>
<td></td>
<td>CINCINNATI</td>
<td>OH 452031101 995 DALTON AVE</td>
</tr>
</tbody>
</table>

SYS0007 - END OF DATA

PF1/HELP    PF2/    PF3/RETURN    PF4/    PF5/    PF6/REFRESH
PF7/BACKWARD PF8/FORWARD PF9/PRINT    PF10/    PF11/    PF12/MENU
# Approved Georgia ELT Service Providers

<table>
<thead>
<tr>
<th>Service Provider</th>
<th>Address/Contact Information</th>
</tr>
</thead>
</table>
| American Security Insurance Company / Assurant         | Debby Beasley  
2975 Breckinridge Blvd  
Duluth, GA 30096  
866-742-1466  
Als.info@assurant.com                                   |
| DealerTrack Collateral Management Services             | Craig Leuschen  
9750 Goethe Road  
Sacramento, CA 95827  
(916) 854-5406  
Craig.Leuschen@dealertack.com                           |
| Decision Dynamics, Inc.                               | P.O. Box 2078  
Lexington, SC 29072  
Office: 803-808-0117  
Fax: 803-808-3780  
info@etitlelien.com                                     |
| PDP Group, Inc.                                        | 10909 McCormick Road  
Hunt Valley, MD 21031  
800-666-3008  
simplyelt@pdpgroupinc.com                               |
| Southern ELT                                           | 700 S Royal Poinciana Blvd #701  
Miami Springs, FL 33160  
(888) 675-7477  
elt@southernELT.com                                     |
| Title Technologies, Inc.                              | 14850 Montfort Dr. Suite 190  
Dallas, TX 75254  
866-689-0578  
Contactus@Titletec.com                                 |
| VINtek                                                 | 1735 Market Street  
9th Floor, Suite 900  
Philadelphia, PA 19103  
888-846-6500 Opt# 9(Sales)  
sales@vintek.com                                         |
Select Option: 25

Tag Number: Cat: Series/Yr:

Title Number: VIN Number:

Veh Year: Make: B/S: Decal No:

RIN: STI#/ S&U: Permit No: Type:

Address: Phone Nbr:

Customer ID: 001105888938 City: County:

First Middle Last Suf

01) General Vehicle 11) Disabled Placard Inquiry 21) Old Cust Xref
02) Tag History 12) Name History Inquiry 22) New Cust Xref
03) Suspension Inquiry 13) Address History Inquiry 23) STI OR S&U
04) Prestige Availability 14) Audit File Inquiry 24) ELT Lien List
05) Prestige Inquiry 15) Pre-bill History Inquiry 25) DIR FIN DLR Inq
06) List Similar Prestige 16) Service Transaction Inquiry
07) Dealer Tags 17) Non-Rebuilder Inquiry
08) Assigned Numbers 18) Dealer Signature Inquiry
09) Correspondence Inquiry 19) Vehicle Insurance Inquiry
10) Code Tables 20) List Special Interest Plate

PF1/HELP PF2/ PF3/RETURN PF4/ PF5/REFRESH PF6/
PF7/ PF8/ PF9/ PF10/ PF11/ PF12/MENU
Georgia Department of Revenue

VO14 1789                      INQUIRY MAIN MENU                      04/16/15 09:54:13
Select Option: 25
Tag Number:  Cat: Series/Yr:
Title Number: VIN Number:
Veh Year: Make: B/S: Decal No:
RIN: STI#/ S&U : Permit No: Type:
Address: Phone Nbr:
Customer ID: _____________ City: County:
First Middle Last Suf

01) General Vehicle    11) Disabled Placard Inquiry    21) Old Cust Xref
02) Tag History       12) Name History Inquiry      22) New Cust Xref
03) Suspension Inquiry 13) Address History Inquiry  23) STI OR S&U
04) Prestige Availability 14) Audit File Inquiry  24) ELT Lien List
05) Prestige Inquiry 15) Pre-bill History Inquiry  25) DIR FIN DLR Inq
06) List Similar Prestige 16) Service Transaction Inquiry
07) Dealer Tags         17) Non-Rebuilder Inquiry
08) Assigned Numbers    18) Dealer Signature Inquiry
09) Correspondence Inquiry 19) Vehicle Insurance Inquiry
10) Code Tables        20) List Special Interest Plate

PF1/HELP  PF2/  PF3/RETURN  PF4/  PF5/REFRESH  PF6/
PF7/  PF8/  PF9/  PF10/  PF11/  PF12/MENU
<table>
<thead>
<tr>
<th>Cmd</th>
<th>CUST ID</th>
<th>DEALER NAME</th>
<th>BHPH-FEE</th>
<th>ACT-TAG</th>
<th>ACT-IND</th>
</tr>
</thead>
<tbody>
<tr>
<td>001105395452</td>
<td>BOATRIGHT LEASING LLC</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>001104587485</td>
<td>CRYSTAL INC</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>00110384960</td>
<td>CVR DEALER ONE</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>001103987724</td>
<td>DARRYL STEPHENSON RHODES</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>001107093735</td>
<td>DEALER FULTON</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>001101892255</td>
<td>DEALER QUITMAN</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>001106692255</td>
<td>DEALER THREE TITLETEC</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>001106492255</td>
<td>DEALER TWO FOR TITLETEC</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>001103787724</td>
<td>GADA DEALER FOR TOP THREE</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>001103687724</td>
<td>GADA DEALER FOR TOP TWO</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>001103887724</td>
<td>GIADA DEALER FOR TOP ONE</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>001104087724</td>
<td>GIADA DEALER FOR TOP THREE</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>001103987724</td>
<td>GIADA DEALER XXXXXXXXXXXX123456789012345</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>001000000004</td>
<td>MUSCOGEE COUNTY TAG OFFICE</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>000057309193</td>
<td>NATHAN WILLIAM GARRETT</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>001103795387</td>
<td>NEW DEALER</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td></td>
</tr>
</tbody>
</table>
To get the reduced rate (Code DF), the selling dealer number and the ELT code must be correct on the MV-1 and in GRATIS. This information is provided by the dealer, so they should know it.
WELCOME, POWELL-CRYSTAL-C AT CRYSTAL COUNTY

Select Option: 06          Printer ID: U5031
Branch ID: 161 0  Terminal ID: 1789

1) Title Main Menu               11) Headquarters Menu
2) Registration Main Menu       12) Headquarters Title Menu
3) Registration Sub Menu        13) Headquarters Inventory Menu
4) More Registration Options    14) Headquarters Special Tags Menu
5) Inquiry Main Menu            15) Headquarters Tag Dist. Menu
6) Fee Inquiry Menu             16) Headquarters Codes Maintenance
7) Branch Administration Menu  17) Georgia Bureau of Investigation
8) County Tax Menu              18) IRP System
9) County Inventory Menu        19) GBI IRP Fleet Inquiry
10) Correspondence Menu         20) TAO E-Mail

ADM0060 - A CASHDRAWER MUST BE OPENED - HIT PF11

PF1/HELP    PF2/    PF3/RETURN    PF4/CASH    PF5/REFRESH    PF6/
PF7/        PF8/    PF9/PRINTER   PF10/CHK TAGS PF11/OPN CSH PF12/CANCEL
Select Option: 01

Customer ID: 000019076799

First Middle Last Suf

Transaction Date: 09071999 – 04172014

VIN: Title: Tag:

Tax Year:
1) Services & Fees 8) Title Ad Valorem Tax Estimate
2) Vehicle Valuation 9) Title Ad Valorem Tax Estimate (Opt-In)
3) Services for a Vehicle
4) Ad Valorem Tax Estimate
5) Tax Only Services for a Customer
6) Out of State Sales Tax Estimation
7) Sales Tax Services for Vehicle

SYS0004 - DATA MUST BE ENTERED
1) Services & Fees

This Option will provide all the Transactions related to a specific Customer ID number.

F4 will provide additional details.

F5 will provide any refunds created.
VQ22 9308                  SERVICES BY CUSTOMER 04/17/15  09:22:16

Transaction Date  09/07/1999 - 04/17/2014

Cust ID 000019000799
MICKEY MOUSE
2251 LORING OAK PL NW

ATLANTA GA 30349

<table>
<thead>
<tr>
<th>Service</th>
<th>Brnch</th>
<th>Date</th>
<th>Amount</th>
<th>Rfn</th>
<th>Identifier</th>
<th>Cat</th>
<th>User</th>
</tr>
</thead>
<tbody>
<tr>
<td>GA TITLE TRANSFER</td>
<td>007D</td>
<td>09/03/2010</td>
<td>18.00</td>
<td>N</td>
<td>1G2AL18F287239101</td>
<td>$007AKW</td>
<td></td>
</tr>
<tr>
<td>OUT OF STATE TITL</td>
<td>0010</td>
<td>12/02/2013</td>
<td>80.00</td>
<td>N</td>
<td>1G8ZH8289VZ363444</td>
<td>$@#CCS</td>
<td></td>
</tr>
<tr>
<td>RENEW REGISTRATIO</td>
<td>0351</td>
<td>12/07/2012</td>
<td>143.67</td>
<td>N</td>
<td>1G2AL18F287239101</td>
<td>$035JDM</td>
<td></td>
</tr>
<tr>
<td>RENEW REGISTRATIO</td>
<td>0351</td>
<td>12/06/2011</td>
<td>140.35</td>
<td>N</td>
<td>1G2AL18F287239101</td>
<td>$035BMK</td>
<td></td>
</tr>
<tr>
<td>RENEW REGISTRATIO</td>
<td>0351</td>
<td>10/19/2010</td>
<td>.00</td>
<td>N</td>
<td>1G2AL18F287239101</td>
<td>$035EVC</td>
<td></td>
</tr>
<tr>
<td>ISSUE TAG/DECAL</td>
<td>0351</td>
<td>10/19/2010</td>
<td>20.00</td>
<td>N</td>
<td>1G2AL18F287239101</td>
<td>$035EVC</td>
<td></td>
</tr>
<tr>
<td>ISSUE TAG/DECAL</td>
<td>0010</td>
<td>01/16/2014</td>
<td>20.00</td>
<td>N</td>
<td>1G8ZH8289VZ363444</td>
<td>$@#CCS</td>
<td></td>
</tr>
</tbody>
</table>

SYS0007 - END OF DATA
Select Option: 02

Customer ID: | City:
--- | ---
First | Middle | Last | Suf

Transaction Date: -

VIN: 1G2AL18F287239101 | Title: | Tag:

Tax Year: 2014

1) Services & Fees
2) **Vehicle Valuation**
3) Services for a Vehicle
4) Ad Valorem Tax Estimate
5) Tax Only Services for a Customer
6) Out of State Sales Tax Estimation
7) Sales Tax Services for Vehicle
8) Title Ad Valorem Tax Estimate
9) Title Ad Valorem Tax Estimate (Opt-In)
2) Vehicle Valuation

This Option will give the VID Code. Fair Market Vehicle Value, and the Ad Valorem Assessed Value.

THE TAX YEAR ENTERED CHANGES THE VALUE.

This can make a difference on the amount calculated.
Georgia Department of Revenue

2) Vehicle Valuation

VQ10 9308 FEE INQUIRY MENU 04/17/15 09:28:07

Select Option: 02

Customer ID: City:

Transaction Date: 

VIN: 1G2AL18F287239101 Title: Tag:

Tax Year: 2014

1) Services & Fees 8) Title Ad Valorem Tax Estimate
2) Vehicle Valuation 9) Title Ad Valorem Tax Estimate (Opt-In)
3) Services for a Vehicle
4) Ad Valorem Tax Estimate
5) Tax Only Services for a Customer
6) Out of State Sales Tax Estimation
7) Sales Tax Services for Vehicle

WELCOME, POWELL-CRYSTAL-C AT GRATIS HELP DESK

Select Option: 07

1) Title Main Menu
2) Registration Main Menu
3) Registration Sub Menu
4) More Registration Options
5) Inquiry Main Menu
6) Fee Inquiry Menu
7) Branch Administration Menu
8) County Tax Menu
9) County Inventory Menu
10) Correspondence Menu
11) Headquarters Menu
12) Headquarters Title Menu
13) Headquarters Inventory Menu
14) Headquarters Special Tags Menu
15) Headquarters Tag Dist. Menu
16) Headquarters Codes Maintenance
17) Georgia Bureau of Investigation
18) IRP System
19) GBI IRP Fleet Inquiry
20) TAO E-Mail

ADM0060 - A CASHDRAWER MUST BE OPENED - HIT PF11

PF1/HELP PF2/ PF3/RETURN PF4/CASH PF5/REFRESH PF6/
PF7/ PF8/ PF9/PRINTER PF10/CHK TAGS PF11/OPN CSH PF12/CANCEL
Inside Branch Administration

11) Check List Inquiry

This Option allows a Correction to be made to the system on a Check payment.

The Check Writer can also be Corrected in the Option.

Key in the Date Range and Press Enter
**11) Check List Inquiry**

**Branch Administration Menu**

<table>
<thead>
<tr>
<th>Select Option</th>
<th>Branch: 1610 CRYSTAL COUNTY</th>
<th>Consolidated?</th>
</tr>
</thead>
<tbody>
<tr>
<td>User ID:</td>
<td>Dates From: <strong>04072015</strong></td>
<td>To:</td>
</tr>
<tr>
<td>Dpst #:</td>
<td>MO/CC #:</td>
<td>Bank Card Auth:</td>
</tr>
<tr>
<td>Check Ref Nbr:</td>
<td>Check No:</td>
<td>Check Amount:</td>
</tr>
<tr>
<td>Customer Id:</td>
<td>Account No:</td>
<td>Srvc: Fee:</td>
</tr>
<tr>
<td>Customer Name</td>
<td></td>
<td>Type</td>
</tr>
</tbody>
</table>

**City:**

1. Process Web Renewals
2. Print Deposit Slip
3. Display Branch Payment
4. List Deposits
5. Record Cashdrawer Adj
7. List Cash Discrepancy
8. Work Category Sheet
9. Record Deposit Adj
10. Account Maintenance
11. **Check List Inquiry**
12. Financial Trans List
13. Service List
14. Turned in Plates
15. Print Blank Forms
16. Reload Printer Forms
17. Reset Kyocera To PCL
18. Update/Delete Deposit
19. MO/CC List Inquiry
20. Refunds Maintenance
21. Closeout/Recon. Rpts
22. Bad Chk/Cust Warn.Menu
23. Backout Inquiry
24. Print Separator Page
25. Fee Activity Inquiry
27. Bankcard List Inquiry
28. Service Summary Dtls
29. Post ETR Received Date
30. Opt-In Letters

**Key:**
- **PF1/HELP**
- **PF2/**
- **PF3/RETURN**
- **PF4/**
- **PF5/REFRESH**
- **PF6/INQUIRY**
- **PF7/**
- **PF8/**
- **PF9/**
- **PF10/CHK PLT**
- **PF11/**
- **PF12/CANCEL**
Inside Branch Administration

11) Check List Inquiry

Key “S” to select the Record and Press F4
Make the Change and Enter a Comment.
If the Deposit has been made then the amount
*cannot* be corrected.
<table>
<thead>
<tr>
<th>Sel</th>
<th>Br#</th>
<th>Operator</th>
<th>Reference</th>
<th>Check No.</th>
<th>Date</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>S</td>
<td>1610</td>
<td>$161ACB</td>
<td>69778757</td>
<td>1044</td>
<td>04/07/2015</td>
<td>20.00</td>
<td>ACC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1610</td>
<td>$161ACB</td>
<td>69278710</td>
<td>1028</td>
<td>04/07/2015</td>
<td>100.21</td>
<td>ACC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1610</td>
<td>$161ACB</td>
<td>63678771</td>
<td>6729</td>
<td>04/07/2015</td>
<td>151.00</td>
<td>ACC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1610</td>
<td>$161ACB</td>
<td>69978772</td>
<td>6730</td>
<td>04/07/2015</td>
<td>20.00</td>
<td>ACC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1610</td>
<td>$161ACB</td>
<td>66678790</td>
<td>2293</td>
<td>04/07/2015</td>
<td>561.77</td>
<td>ACC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1610</td>
<td>$161ACB</td>
<td>67378769</td>
<td>1097</td>
<td>04/07/2015</td>
<td>58.42</td>
<td>ACC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Cust Id: 000028082729
Cust: GARY VINCENT LORDO
76 MT PLSNT CHURCH RD
CLEVELAND, GA 305287367

Branch: 1610
RACF ID: $161ACB
Account Number: 
Fncl Trans. Id: 164745919
Trans. Date: 04/07/2015
Status Date: 04/07/2015 ACC ACCEPTED
Contact Phone: 706 969 9847

Check #: 1044  20.00
Check #: 0.00  MO/CC #: 0.00
Cash : 0.00
MO/CC #: 0.00
Bank Card(s): 0.00

Total Payments: 20.00
Total Services: 20.00
Comments:

PF1/HELP  PF2/  PF3/  PF4/  PF5/REFRESH  PF6/
PF7/   PF8/  PF9/  PF10/SEL-CUS  PF11/  PF12/CANCEL
Inside Branch Administration

11) Check List Inquiry

Press PF10/SEL-CUS

To Edit the Check Writer Information
<table>
<thead>
<tr>
<th>Sel</th>
<th>Customer Id</th>
<th>Customer Type</th>
<th>Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>000028082729</td>
<td>SERV CUSTOMER</td>
<td>GARY VINCENT LORDO</td>
<td>76 MT PLSNT CHURCH RD CLEVELAND, GA 305287367</td>
</tr>
<tr>
<td></td>
<td>000028082729</td>
<td>CHECK WRITER</td>
<td>GARY VINCENT LORDO</td>
<td>76 MT PLSNT CHURCH RD CLEVELAND, GA 305287367</td>
</tr>
</tbody>
</table>

Any Other Customer Id:
Inside Branch Administration

12) Financial Trans List

This Option allows a Payment or a Fee to be Corrected.
Georgia Department of Revenue

VF28 1789

BRANCH ADMINISTRATION MENU

04/07/15 16:17:20

Branch: 1610  CRYSTAL COUNTY

Select Option: 12

User ID:                   Dates From:            To:

Dpst #:           MO/CC #:                  Bank Card Auth:

Check Ref Nbr:             Check No:              Check Amount:

Customer Id:               Account No:            Srvc:           Fee:

Customer Name:                                    Type

City:

2) Print Deposit Slip     12) Financial Trans List  22) Bad Chk/Cust Warn.Menu
3) Display Branch Payment 13) Service List         23) Backout Inquiry
4) List Deposits          14) Turned in Plates     24) Print Separator Page
5) Record Cashdrawer Adj  15) Print Blank Forms    25) Fee Activity Inquiry
7) List Cash Discrepancy  17) Reset Kyocera To PCL 27) Bankcard List Inquiry
8) Work Category Sheet    18) Update/Delete Deposit 28) Service Summary Dtls
9) Record Deposit Adj     19) MO/CC List Inquiry   29) Post ETR Received Date
10) Account Maintenance   20) Refunds Maintenance 30) Opt-In Letters

PF1/HELP         PF2/         PF3/RETURN      PF4/         PF5/REFRESH     PF6/INQUIRY
PF7/            PF8/         PF9/           PF10/CHK PLT PF11/       PF12/CANCEL
Inside Branch Administration

12) Financial Trans List

Select the record and Press PF6/COR-PYMNT
County: 161 - CRYSTAL
Branch: 1610 - CRYSTAL COUNTY
Operator: -

Date: 04/07/2015 To 04/07/2015

<table>
<thead>
<tr>
<th>Date</th>
<th>Trans. Id</th>
<th>Operator</th>
<th>Cash &amp; M.O.</th>
<th>Check</th>
<th>B.Card/AR</th>
<th>No. of Checks</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/07/15</td>
<td>0162145787</td>
<td>$161ACB</td>
<td>1.00</td>
<td>28.49</td>
<td>0.00</td>
<td>1</td>
</tr>
<tr>
<td>Br: 1610</td>
<td>Cust: 001110600831</td>
<td>RECONCILIATIONS LIMITED INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04/07/15</td>
<td>0161245771</td>
<td>$161ACB</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0</td>
</tr>
<tr>
<td>Br: 1610</td>
<td>Cust: 001111400499</td>
<td>GEORGIA TECHNICAL TREE REMOVAL, INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04/07/15</td>
<td>0163046098</td>
<td>$161ACB</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0</td>
</tr>
<tr>
<td>Br: 1610</td>
<td>Cust: 000024608983</td>
<td>TERESA CAMILLA MILLER</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04/07/15</td>
<td>0164245792</td>
<td>$161ACB</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0</td>
</tr>
<tr>
<td>Br: 1610</td>
<td>Cust: 000007292449</td>
<td>JESSIE MAE THURMOND</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04/07/15</td>
<td>0169246010</td>
<td>$161ACB</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0</td>
</tr>
<tr>
<td>Br: 1610</td>
<td>Cust: 000055528113</td>
<td>JOHNATHON RAY ADKINS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Branch: 1610 CRYSTAL COUNTY
Select Option: 14
User ID: Dates From: To:
Dpst #: MO/CC #: Bank Card Auth:
Check Ref Nbr: Check No: Check Amount:
Customer Id: Account No: Srvc: Fee:
Customer Name: Type
City:
2) Print Deposit Slip 12) Financial Trans List 22) Bad Chk/Cust Warn. Menu
3) Display Branch Payment 13) Service List 23) Backout Inquiry
4) List Deposits 14) Turned in Plates 24) Print Separator Page
5) Record Cashdrawer Adj 15) Print Blank Forms 25) Fee Activity Inquiry
7) List Cash Discrepancy 17) Reset Kyocera To PCL 27) Bankcard List Inquiry
8) Work Category Sheet 18) Update/Delete Deposit 28) Service Summary Dtls
9) Record Deposit Adj 19) MO/CC List Inquiry 29) Post ETR Received Date
10) Account Maintenance 20) Refunds Maintenance 30) Opt-In Letters
PF1/HELP PF2/ PF3/RETURN PF4/ PF5/REFRESH PF6/INQUIRY
PF7/ PF8/ PF9/ PF10/CHK PLT PF11/ PF12/CANCEL
14) Turned in Plates

<table>
<thead>
<tr>
<th>Date</th>
<th>Plate #</th>
<th>Year</th>
<th>NEW/USED</th>
<th>Plate Category</th>
<th>BR #</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/15/2013</td>
<td>CAV5612</td>
<td>2004</td>
<td>U</td>
<td>PASSENGER CAR/LIGHT TRUCKS</td>
<td>9080</td>
</tr>
<tr>
<td>04/15/2013</td>
<td>CAV9426</td>
<td>2004</td>
<td>U</td>
<td>PASSENGER CAR/LIGHT TRUCKS</td>
<td>9080</td>
</tr>
</tbody>
</table>
Georgia Department of Revenue

VF28 1789
BRANCH ADMINISTRATION MENU        04/03/15 12:41:28
Branch:  9060    GRATIS HELP DESK
Select Option:  15
User ID:                   Dates From:            To:
Dpst #:           MO/CC #:                  Bank Card Auth:
Check Ref Nbr:             Check No:              Check Amount:
Customer Id:               Account No:            Srvc:           Fee:
Customer Name:                                    Type

City:
2) Print Deposit Slip     12) Financial Trans List  22) Bad Chk/Cust Warn.Menu
3) Display Branch Payment 13) Service List          23) Backout Inquiry
4) List Deposits          14) Turned in Plates      24) Print Separator Page
5) Record Cashdrawer Adj   15) Print Blank Forms   25) Fee Activity Inquiry
7) List Cash Discrepancy  17) Reset Kyocera To PCL 27) Bankcard List Inquiry
8) Work Category Sheet    18) Update/Delete Deposit 28) Service Summary Dtls
9) Record Deposit Adj     19) MO/CC List Inquiry    29) Post ETR Received Date
10) Account Maintenance   20) Refunds Maintenance 30) Opt-In Letters

PF1/HELP  PF2/       PF3/RETURN  PF4/       PF5/REFRESH  PF6/INQUIRY
PF7/      PF8/       PF9/        PF10/CHK PLT PF11/    PF12/CANCEL
<table>
<thead>
<tr>
<th>NUMBER</th>
<th>CMD OF COPIES</th>
<th>FORM NAME</th>
<th>FORM DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>MV9B</td>
<td></td>
<td>MV-9B</td>
<td>REQUEST FOR PRESTIGE TAG</td>
</tr>
<tr>
<td>MV9C</td>
<td></td>
<td>MV-9C</td>
<td>REQUEST FOR COLLEGE TAG</td>
</tr>
<tr>
<td>MV9D</td>
<td></td>
<td>MV-9D</td>
<td>AFFIDAVIT – DISABLED PERSONS TAG</td>
</tr>
<tr>
<td>M997</td>
<td></td>
<td>MV-997</td>
<td>ADDITIONAL OWNERS</td>
</tr>
<tr>
<td>MV16</td>
<td></td>
<td>MV16 OPT-IN AFFIDAVIT TO CERTIFY FAMILY RELAT</td>
<td></td>
</tr>
<tr>
<td>O17T</td>
<td></td>
<td>T-017</td>
<td>TITLE HELD BY LIENHOLDER, SECURITY INT</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>T004</td>
<td>NOTICE THAT LIEN IS SATISFIED</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>T005</td>
<td>STOLEN/CONVERTED/RECOVERED VEH REPORT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>T007</td>
<td>BILL OF SALE</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>T008</td>
<td>POWER OF ATTORNEY</td>
</tr>
<tr>
<td></td>
<td></td>
<td>T107</td>
<td>ODOMETER DISCREPANCY AFFIDAVIT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>T17A</td>
<td>ODOMETER DISCREPANCY AFFIDAVIT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>T011</td>
<td>AFFIDAVIT OF CORRECTION</td>
</tr>
<tr>
<td></td>
<td></td>
<td>T126</td>
<td>GA DOR REFUND REQ - REG, TTL &amp;/OR INS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>T128</td>
<td>MISSING SERIAL PLATE AFFIDAVIT</td>
</tr>
</tbody>
</table>

ADM0095 – FUNC MUST BE 'P' TO PRINT
REFUNDS

CREATE REFUNDS
CREATE REFUNDS

7) Branch Administration Menu
CREATE REFUNDS

20) Refunds Maintenance
CREATE REFUNDS
FOR A REGULAR REFUND

06) List Services To Create A Refund
   Key The Date Range
   Key The Vehicle Information
CREATE REFUNDS

VF67 1789  REFUND MAINTENANCE MENU  04/25/13 08:02:22
Select Option: _6_ Branch: 0010 FULTON COUNTY (MAIN)
Dates From: 06012000 To: 03312013 Consolidated? Y
Vin: JT3GN86R8U0060853 Title: ________________ Tag: ___________
Refund Check #: __________ Refund Nbr: __________ Refund Status: __
Customer Id: __________ Acct Nbr: __________ Group Nbr: __________
Customer Name:
______________________________________________________________
City: __________________________ Branch Id: ___
To County CD: __ Appeal Veh Value: __________

01) Approve Refunds  09) Refunds by Control Report Date
02) Post Refund Check Details  10) Refund Credits by Deposit Date
03) List Refund Details  11) Create TAVT Refund
04) Refunds by Check Date  12) CreateCnty toCnty TAVT Refund
05) Refunds by Service Date  13) Create TAVT Refund - Appeals
06) List Services To Create A Refund  (Do not use for Multiple TAVT Payments)
07) Post Refund Checks by Group #
08) Refunds by Review Date

PF1/HELP  PF2/  PF3/RETURN  PF4/  PF5/REFRESH  PF6/INQUIRY
PF7/  PF8/  PF9/  PF10/  PF11/  PF12/CANCEL
CREATE REFUNDS
FOR A TAVT REFUND

11) Create TAVT Refund
   When you need to refund the whole amount of TAVT or a “special amount”.

12) Create Cnty to Cnty TAVT Refund
    When you need to send the TAVT money to another county.

13) Create TAVT Refund – Appeals
    When you need to adjust the amount.
CREATE REFUNDS FOR A TAVT REFUND

11) Create TAVT Refund
12) Create Cnty to Cnty TAVT Refund*
13) Create TAVT Refund – Appeals**
   Key The Date Range
   Key The Vehicle Information
   Key The To County Code*
   Key The Appeal Vehicle Value**
CREATE REFUNDS
FOR A TAVT REFUND

11) Create TAVT Refund

VF67 1789
Select Option: 11
Vin: ZDM1RB5T85B063193
Refund Check #: ____________
Title: ____________
Tag: ____________
Refund Nbr: ____________
Refund Status: ___
Customer Id: ____________
Acct Nbr: ____________
Group Nbr: ____________
Customer Name: ____________
City: ____________
Branch Id: ____________
To County CD: ___
Appeal Veh Value: ____________

01) Approve Refunds
02) Post Refund Check Details
03) List Refund Details
04) Refunds by Check Date
05) Refunds by Service Date
06) List Services To Create A Refund
07) Post Refund Checks by Group #
08) Refunds by Review Date
09) Refunds by Control Report Date
10) Refund Credits by Deposit Date
11) Create TAVT Refund
12) Create Cnty to Cnty TAVT Refund
13) Create TAVT Refund - Appeals
(Do not use for Multiple TAVT Payments)

PF1/HELP PF2/ PF3/RETURN PF4/ PF5/REFRESH PF6/INQUIRY
PF7/ PF8/ PF9/ PF10/ PF11/ PF12/CANCEL
CREATE REFUNDS FOR A TAVT REFUND

12) Create Cnty to Cnty TAVT Refund

VF67 1789 REFUND MAINTENANCE MENU 04/25/13 11:18:55
Select Option: 12  Branch: 0010  FULTON COUNTY (MAIN)
Dates From: 04012013 To: 04252013 Consolidated? Y
Vin: ZDM1R85T858063193 Title: ____________ Tag: ____________
Refund Check #: ____________ Refund Nbr: ____________ Refund Status: __
Customer Id: ____________ Acct Nbr: ____________ Group Nbr: ____________
Customer Name: ____________

City: ____________ Branch Id: ____________
To County CD: 059 Appeal Veh Value: ____________

01) Approve Refunds 09) Refunds by Control Report Date
02) Post Refund Check Details 10) Refund Credits by Deposit Date
03) List Refund Details 11) Create TAVT Refund
04) Refunds by Check Date 12) Create Cnty to Cnty TAVT Refund
05) Refunds by Service Date 13) Create TAVT Refund - Appeals
06) List Services To Create A Refund (Do not use for Multiple TAVT Payments)
07) Post Refund Checks by Group #
08) Refunds by Review Date

PF1/HELP  PF2/  PF3/RETURN  PF4/  PF5/REFRESH  PF6/INQUIRY
PF7/  PF8/  PF9/  PF10/  PF11/  PF12/CANCEL
CREATE REFUNDS FOR A TAVT REFUND

13) Create TAVT Refund – Appeals

VF67 1789

REFUND MAINTENANCE MENU 04/25/13 11:21:11

Select Option: 13  Branch: 0010  FULTON COUNTY (MAIN)

Dates From: 04012013  To: 04252013  Consolidated? Y

Vin: JN8A218U49W021522  Title:  Tag: ____________

Refund Check #: ____________  Refund Nbr: ____________  Refund Status: __

Customer Id: ____________  Acct Nbr: ____________  Group Nbr: ____________

Customer Name: ____________

______________________________________________________________

City: ______________________  Branch Id: ___

To County CD: ___  Appeal Veh Value: __10000.00

01) Approve Refunds  09) Refunds by Control Report Date
02) Post Refund Check Details  10) Refund Credits by Deposit Date
03) List Refund Details  11) Create TAVT Refund
04) Refunds by Check Date  12) Create Cnty to Cnty TAVT Refund
05) Refunds by Service Date  13) Create TAVT Refund - Appeals
06) List Services To Create A Refund (Do not use for Multiple TAVT Payments)
07) Post Refund Checks by Group #
08) Refunds by Review Date

PF1/HELP  PF2/  PF3/RETURN  PF4/  PF5/REFRESH  PF6/INQUIRY
PF7/  PF8/  PF9/  PF10/  PF11/  PF12/CANCEL
# CREATE REFUNDS FOR A TAVT REFUND

Key “S” To Select The Service With TAVT Money.

<table>
<thead>
<tr>
<th>Sel</th>
<th>Customer</th>
<th>Date</th>
<th>Srv</th>
<th>Title/Tag</th>
<th>User</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>A. SUYAPNO</td>
<td>04/05/2013</td>
<td>DDS</td>
<td>774305130959002</td>
<td>$002SMT</td>
<td>910.13</td>
</tr>
<tr>
<td>2</td>
<td>A. SUYAPNO</td>
<td>04/05/2013</td>
<td>CTE</td>
<td>774305130959002</td>
<td>$002SMT</td>
<td>0.00</td>
</tr>
<tr>
<td>3</td>
<td>A. SUYAPNO</td>
<td>04/05/2013</td>
<td>CRS</td>
<td>774305130959002</td>
<td>$002SMT</td>
<td>0.00</td>
</tr>
<tr>
<td>4</td>
<td>A. SUYAPNO</td>
<td>04/11/2013</td>
<td>IPS</td>
<td>PLT</td>
<td>$002KSC</td>
<td>20.00</td>
</tr>
</tbody>
</table>
Georgia Department of Revenue

CREATE REFUNDS FOR A TAVT REFUND

Key “S” To Select The Service With TAVT Money.

Press PF4

<table>
<thead>
<tr>
<th>Sel</th>
<th>Customer</th>
<th>Date</th>
<th>Srv</th>
<th>Title/Tag</th>
<th>User</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>A. SUYAPNO</td>
<td>04/05/2013</td>
<td>OOS</td>
<td>774305130959002</td>
<td>$002SMT</td>
<td>910.13</td>
</tr>
<tr>
<td>2</td>
<td>A. SUYAPNO</td>
<td>04/05/2013</td>
<td>CTE</td>
<td>774305130959002</td>
<td>$002SMT</td>
<td>0.00</td>
</tr>
<tr>
<td>3</td>
<td>A. SUYAPNO</td>
<td>04/05/2013</td>
<td>CRS</td>
<td>774305130959002</td>
<td>$002SMT</td>
<td>0.00</td>
</tr>
<tr>
<td>4</td>
<td>A. SUYAPNO</td>
<td>04/11/2013</td>
<td>IPS</td>
<td>PLT</td>
<td>AA PNX2002</td>
<td>$002KSC</td>
</tr>
</tbody>
</table>

SYS0007 - END OF DATA

PF1/HELP    PF2/    PF3/RETURN    PF4/DETAIL    PF5/    PF6/
PF7/BACKWARD PF8/FORWARD PF9/PRINT    PF10/    PF11/    PF12/MENU
CREATE REFUNDS
FOR A TAVT REFUND

Key “S” To Select The Service With TAVT Money.

Press PF4
CREATE REFUNDS
FOR A TAVT REFUND

<table>
<thead>
<tr>
<th>Service: 297409503 OUT OF STATE TITLE</th>
<th>User ID: $002SMT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Customer: 000049238936 AGUNG WICAKSONO SUYAPNO</td>
<td>Date: 04/05/2013</td>
</tr>
<tr>
<td>JN8AZ18U49W021522 2009 NISS MURANO MP</td>
<td></td>
</tr>
<tr>
<td>Contact(s) Phone: 770-449-9711</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>OOS - OUT OF STATE TITLE</td>
<td>18.00</td>
</tr>
<tr>
<td>TAT - TITLE AV TAX</td>
<td>892.13</td>
</tr>
</tbody>
</table>

Payment Type: CHECK # 6962 ACC
Amount: 910.13
CREATE REFUNDS
FOR A TAVT REFUND

Press PF5/RFND-HQ To Process the State Portion

<table>
<thead>
<tr>
<th>Act</th>
<th>Fee Code</th>
<th>Fee Description</th>
<th>Fee</th>
<th>Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>TAT</td>
<td>TITL AV TAX</td>
<td>138.02</td>
<td>138.02</td>
</tr>
</tbody>
</table>

VF64 1789  REQUEST REFUNDS FROM HEADQUARTERS          04/25/13 12:08:01

Do not create a refund to recover losses from a bad check

Customer Id:    000049238936

AGUNG WICAKSONO SUYAPNO
Service: OUT OF STATE TITLE     VIN: JN8A218U49W021522     Plate #: PNX2002

REASON CD: 103
value changed by board
SYS0007 - END OF DATA

PAGE 1 OF 1
CREATE REFUNDS
FOR A TAVT REFUND

Press PF11/REFUND To Process the County Portion

Customer Id: 000049238936
AGUNG WICAKSONO SUYAPNO
Service: OUT OF STATE TITLE  VIN: JN8A218U49W021522  Plate #: PNX2002
Act  Fee Code Fee Description Fee  Refund
a  TAT TITLE AV TAX  104.11  104.11

REASON CD: 103
value assessed
SYS0007 - END OF DATA
PF1/HELP  PF2/  PF3/RETURN  PF4/SEL-CUS  PF5/REFRESH  PF6/
PF7/BACKWARD  PF8/FORWARD  PF9/  PF10/  PF11/  PF12/MENU
If you key the wrong amount or need to remove a refund request, BEFORE IT IS APPROVED, key a “D” to delete it.

<table>
<thead>
<tr>
<th>Service</th>
<th>VIN</th>
<th>Plate #</th>
<th>Customer Id:</th>
<th>Reason CD:</th>
</tr>
</thead>
<tbody>
<tr>
<td>OUT OF STATE TITLE</td>
<td>1NKDLU9X57J170681</td>
<td>DFI893</td>
<td>000052361768</td>
<td>103</td>
</tr>
</tbody>
</table>

Reason CD: 103  REFUND ON APPEAL

REFUND OF DOCUMENT FEES

SYS0007 - END OF DATA

PF1/HELP  PF2/  PF3/RETURN  PF4/SEL-CUS  PF5/REFRESH  PF6/
PF7/BACKWARD  PF8/FORWARD  PF9/  PF10/  PF11/  PF12/MENU
CREATE REFUNDS FOR A TAVT REFUND

PF1 Help Will Provide The Correct Refund Code

Reason: 103 - REFUND ON APPEAL

Command ==> ______________

Reason CD: 103

Value assessed

SYS0007 - END OF DATA
CREATE REFUNDS FOR A TAVT REFUND

PF1 Help Will Provide The Correct Refund Code

101       ILLEGALLY/ERRONEOUSLY ASSESSED
102       OVERPAID
103       REFUND ON APPEAL
104       COUNTY TO COUNTY REFUND

KEY THE CORRECT CODE
CREATE REFUNDS
FOR A TAVT REFUND

Appeal Refund

You can use option 13) Create TAVT Refund - Appeals to calculate the correct refund amount based on the amount you enter in the Appeal Veh Value: ___________ field.

EVEN IF IT WASN’T FLAGGED AS AN APPEAL IN THE ORGINAL SERVICE.
CREATE REFUNDS
FOR A TAVT REFUND
Appeal Refund

You do not have to figure the amounts up
(55% vs. 45%)
GRATIS WILL DO IT FOR YOU.

EVEN IF IT WASN’T FLAGGED AS AN APPEAL IN
THE ORIGINAL SERVICE.
Georgia Department of Revenue

REFUNDS

APPROVE REFUNDS
WELCOME, POWELL-CRYSTAL-C AT FULTON COUNTY (MAIN)

Select Option: 07
Branch ID: 001 0 Terminal ID: 1789

1) Title Main Menu
2) Registration Main Menu
3) Registration Sub Menu
4) More Registration Options
5) Inquiry Main Menu
6) Fee Inquiry Menu
7) Branch Administration Menu
8) County Tax Menu
9) County Inventory Menu
10) Correspondence Menu
11) Headquarters Menu
12) Headquarters Title Menu
13) Headquarters Inventory Menu
14) Headquarters Special Tags Menu
15) Headquarters Tag Dist. Menu
16) Headquarters Codes Maintenance
17) Georgia Bureau of Investigation
18) IRP System
19) GBI IRP Fleet Inquiry
20) TAO E-Mail

PF1/HELP    PF2/   PF3/RETURN    PF4/CASH    PF5/REFRESH    PF6/
PF7/   PF8/   PF9/PRINTER    PF10/CHK TAGS    PF11/DPN CSH    PF12/CANCEL
Georgia Department of Revenue

APPROVE REFUNDS

20) Refunds Maintenance

VF28 1789

Branch Administration Menu

04/25/13 07:41:26

Branch: 0010 Fulton County (Main)

Select Option: 20

User ID: ____________

Dates From: ____________

Consolidated? _

Dstp #: ____________

Check Ref Nbr: ____________

Bank Card Auth: ____________

Check No: ____________

Check Amount: ____________

Account No: ____________

Type: ____________

Customer Id: ____________

Srvc: ____________

Customer Name: ____________

__________________________

City: ______________________

2) Print Deposit Slip 12) Financial Trans List 22) Bad Chk/Cust Warn Menu
3) Display Branch Payment 13) Service List 23) Backout Inquiry
4) List Deposits 14) Turned in Plates 24) Print Separator Page
5) Record Cashdrawer Adj 15) Print Blank Forms 25) Fee Activity Inquiry
7) List Cash Discrepancy 17) Reset Kyocera To PCL 27) Bankcard List Inquiry
8) Work Category Sheet 18) Update/Delete Deposit 28) Service Summary Dtls
9) Record Deposit Adj 19) MO/CC List Inquiry 29) Post ETR Received Date
10) Account Maintenance 20) Refunds Maintenance 30) Opt-In Letters

PF1/HELP PF2/ PF3/RETURN PF4/ PF5/REFRESH PF6/INQUIRY
PF7/ PF8/ PF9/ PF10/CHK PLT PF11/ PF12/CANCEL
VF67 1789
Select Option: 01

REFUND MAINTENANCE MENU

04/25/13 12:42:48

Branch: 0020 DEKALB COUNTY (MAIN)

Dates From: _______ To: _______

Vin: ________________

Title: ____________

Tag: _________

Refund Check #: __________

Refund Nbr: __________

Refund Status: __

Customer Id: __________

Acct Nbr: __________

Group Nbr: _______

Customer Name:

_________________

_________________

City: __________________

Branch Id: ____

To County CD: ___

Appeal Veh Value: __________

01) Approve Refunds
02) Post Refund Check Details
03) List Refund Details
04) Refunds by Check Date
05) Refunds by Service Date
06) List Services To Create A Refund
07) Post Refund Checks by Group #
08) Refunds by Review Date
09) Refunds by Control Report Date
10) Refund Credits by Deposit Date
11) Create TAVT Refund
12) Create Cnty to Cnty TAVT Refund
13) Create TAVT Refund - Appeals

(Do not use for Multiple TAVT Payments)
APPROVE REFUNDS

If you press enter without keying a date range, the system will pull up any outstanding refunds waiting on an approval.
## APPROVE REFUNDS

**Key “A” to Approve**

<table>
<thead>
<tr>
<th>V63 1789</th>
<th>APPROVE REFUNDS</th>
<th>04/25/13 12:45:09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Act a Cust 000049483424 Create: $002TTT VIN:</td>
<td>Branch: 0024</td>
<td></td>
</tr>
<tr>
<td>DANIEL WAYNE DEFNALL</td>
<td>Additional? N</td>
<td></td>
</tr>
<tr>
<td>Srvc: OVERAGE ELIGIB Rfd: 26.00 Agnt: 0.00 Fee: 26.00 Status: AWA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reason Cd: 011 OVERAGE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CUSTOMER INCLUDED TAG FEE BUT INTENDED TO PAY TAXES ONLY</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Act _ Cust 001101789734 Create: $002TJB VIN: | Branch: 0025 |
| GWINNETT CHRYSLER DODGE JEEP RAM |
| Additional? Y |
| Srvc: OVERAGE ELIGIB Rfd: 43.39 Agnt: 0.00 Fee: 43.39 Status: AWA |
| Reason Cd: 011 OVERAGE |
| DLR DUR CK#15423 |

| Act _ Cust 001107882426 Create: $002LMW VIN: | Branch: 0025 |
| ATLANTA LUXURY MOTORS |
| Additional? N |
| Srvc: OVERAGE ELIGIB Rfd: 59.18 Agnt: 0.00 Fee: 59.18 Status: AWA |
| Reason Cd: 011 OVERAGE |
| DLR-OVR-DUE-771790131146002 |

---

PF1/HELP  PF2/   PF3/END  PF4/RESEARCH  PF5/REFRESH  PF6/  
PF7/BACKWARD PF8/FORWARD PF9/  PF10/  PF11/  PF12/CANCEL
APPROVE REFUNDS

The State portion of the TAVT refund is being approved through a batch process so it can be completed faster. It will show Status: APH
Georgia Department of Revenue

REFUNDS

POST REFUNDS
7) Branch Administration Menu

1) Title Main Menu
2) Registration Main Menu
3) Registration Sub Menu
4) More Registration Options
5) Inquiry Main Menu
6) Fee Inquiry Menu
7) Branch Administration Menu
8) County Tax Menu
9) County Inventory Menu
10) Correspondence Menu
11) Headquarters Menu
12) Headquarters Title Menu
13) Headquarters Inventory Menu
14) Headquarters Special Tags Menu
15) Headquarters Tag Dist. Menu
16) Headquarters Codes Maintenance
17) Georgia Bureau of Investigation
18) IRP System
19) GBI IRP Fleet Inquiry
20) TAO E-Mail

PF1/HELP   PF2/   PF3/RETURN   PF4/CASH   PF5/REFRESH   PF6/
PF7/   PF8/   PF9/PRINTER   PF10/CHK TAGS   PF11/OPEN CSH   PF12/CANCEL
POST REFUNDS

20) Refunds Maintenance

VF28 1789  BRANCH ADMINISTRATION MENU  04/25/13  07:41:26
Branch: 0010  FULTON COUNTY (MAIN)
Select Option: 20  Branch:  Consolidated? _
User ID: __________  Dates From: __________  To: __________
Dpst #: __________  MO/CC #: __________  Bank Card Auth: __________
Check Ref Nbr: __________  Check No: __________  Check Amount: __________
Customer Id: __________  Account No: __________  Srvc: ___  Fee: ___
Customer Name: __________  __________  Type  Type

City: ______________________

2) Print Deposit Slip  12) Financial Trans List  22) Bad Chk/Cust Warn. Menu
3) Display Branch Payment  13) Service List  23) Backout Inquiry
4) List Deposits  14) Turned in Plates  24) Print Separator Page
5) Record Cashdrawer Adj  15) Print Blank Forms  25) Fee Activity Inquiry
7) List Cash Discrepancy  17) Reset Kyocera To PCL  27) Bankcard List Inquiry
8) Work Category Sheet  18) Update/Delete Deposit  28) Service Summary Dtls
9) Record Deposit Adj  19) MO/CC List Inquiry  29) Post ETR Received Date
10) Account Maintenance  20) Refunds Maintenance  30) Opt-In Letters

PF1/HELP  PF2/  PF3/RETURN  PF4/  PF5/REFRESH  PF6/INQUIRY
PF7/  PF8/  PF9/  PF10/CHK PLT  PF11/  PF12/CANCEL
POST REFUNDS

VF67 1789
REFUND MAINTENANCE MENU 04/25/13 14:15:51
Select Option: 02 Branch: 0020 DEKALB COUNTY (MAIN)
Dates From: _______ To: _______ Consolidated? Y
Vin: ___________________ Title: ___________ Tag: _______ ___
Refund Check #: _________ Refund Nbr: _________ Refund Status: ___
Customer Id: ___________ Acct Nbr: _________ Group Nbr: _________
Customer Name:
_________________________ ________________________
_________________________ ________________________
City: _____________________ Branch Id: ___
To County CD: ___ Appeal Veh Value: _________

01) Approve Refunds
02) Post Refund Check Details
03) List Refund Details
04) Refunds by Check Date
05) Refunds by Service Date
06) List Services To Create A Refund
07) Post Refund Checks by Group #
08) Refunds by Review Date
09) Refunds by Control Report Date
10) Refund Credits by Deposit Date
11) Create TAVT Refund
12) Create Cnty to Cnty TAVT Refund
13) Create TAVT Refund - Appeals
(Do not use for Multiple TAVT Payments)

PF1/HELP PF2/ PF3/RETURN PF4/ PF5/REFRESH PF6/INQUIRY
PF7/ PF8/ PF9/ PF10/ PF11/ PF12/CANCEL
POST REFUNDS

If you press enter without keying a date range, the system will pull up any outstanding refunds waiting to be posted.
Georgia Department of Revenue

POST REFUNDS

Key In the Check Number and The Date

Ref#: 000498029  Cust: 000049094116 Chk#: ________ Chk/Dstrbtn. Dt: ________
MARY ALLEN MACK
Ref Amt: 1.00  Agnt Amt: 0.00  Srv Dt: 2005-05-26  VIN#: 

Ref#: 001099763  Cust: 000059687401 Chk#: ________ Chk/Dstrbtn. Dt: ________
BRENTA DIANN GRIFFIN
Ref Amt: 1.00  Agnt Amt: 0.00  Srv Dt: 2005-05-26  ACT#: 500216358

Ref#: 002997429  Cust: 000066192913 Chk#: ________ Chk/Dstrbtn. Dt: ________
LISA S WHITLAW
Ref Amt: 25.00  Agnt Amt: 0.00  Srv Dt: 2004-12-06  VIN#: 1HGCM66513A070839

Ref#: 003610251  Cust: 000054897840 Chk#: ________ Chk/Dstrbtn. Dt: ________
ANN JACKSON SNEED
Ref Amt: 22.70  Agnt Amt: 0.00  Srv Dt: 1999-09-07  VIN#: WDBEA30DXLB091387

PAGE 1 OF 92
POST REFUNDS

Once the Refunds have been posted you will receive credit on the State portion on regular refunds.

TAVT refunds will show up on the TAVT Control Report at the end of the month after you FINALIZE.
POST REFUNDS

You can post the County Portion of the County to County refunds when you are ready.
POST REFUNDS

GRATIS should not have refunds that are not addressed.

If you use another accounting system, you still need to process through GRATIS so your distributions are correct and you get your State credit.
Georgia Department of Revenue

Inside Branch Administration

VF28 1789  BRANCH ADMINISTRATION MENU  04/22/15 18:04:18

Branch: 9060  GRATIS HELP DESK
Select Option: 21  Branch: Consolidated?
User ID: Dates From: To:
Dpst #: MO/CC #: Bank Card Auth:
Check Ref Nbr: Check No: Check Amount:
Customer Id: Account No: Srvc: Fee:
Customer Name:

City:
2) Print Deposit Slip  12) Financial Trans List  22) Bad Chk/Cust Warn.Menu
3) Display Branch Payment  13) Service List  23) Backout Inquiry
4) List Deposits  14) Turned in Plates  24) Print Separator Page
5) Record Cashdrawer Adj  15) Print Blank Forms  25) Fee Activity Inquiry
7) List Cash Discrepancy  17) Reset Kyocera To PCL  27) Bankcard List Inquiry
8) Work Category Sheet  18) Update/Delete Deposit  28) Service Summary Dtls
9) Record Deposit Adj  19) MO/CC List Inquiry  29) Post ETR Received Date
10) Account Maintenance  20) Refunds Maintenance  30) Opt-In Letters

PF1/HELP  PF2/  PF3/RETURN  PF4/  PF5/REFRESH  PF6/INQUIRY
PF7/  PF8/  PF9/  PF10/CHK PLT PF11/  PF12/CANCEL
22) Print TAVT and ETR Reports
AFTER YOU GENERATE

Key In the Date Range for the Month that needs to be Printed
Press Enter
### Georgia Department of Revenue

**VFC1 1789**  
Print TAVT and ETR Reports  04/15/15 13:38:58

**Reporting Period:** 01/01/2015 - 01/31/2015

**Note:** Please Re-Generate Monthly TAVT entries if Tax Data was updated by County

<table>
<thead>
<tr>
<th>REPORT DETAILS</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAVT DISTRIBUTION SUMMARY AND CONTROL REPORT</td>
</tr>
<tr>
<td>CALENDAR MONTH AV TAX COMPARISON REPORT</td>
</tr>
<tr>
<td>THREE-THIRDS DISTRIBUTION REPORT</td>
</tr>
<tr>
<td>TAVT DISTRIBUTION DETAIL REPORT - REVENUE</td>
</tr>
<tr>
<td>TAVT DISTRIBUTION DETAIL REPORT - COUNTY REFUNDS</td>
</tr>
<tr>
<td>TAVT DISTRIBUTION DETAIL REPORT - STATE REFUND CREDITS</td>
</tr>
<tr>
<td>TAVT DISTRIBUTION DETAIL REPORT - BAD CHECK ADJUSTMENTS</td>
</tr>
<tr>
<td>ETR - TAVT TRANSACTION DETAILS - TITLE CREATE DATE</td>
</tr>
<tr>
<td>ETR - TAVT TRANSACTION DETAILS - TRANSMISSION DATE</td>
</tr>
<tr>
<td>ETR - TAVT TRANSACTION DETAILS - RECEIVE DATE</td>
</tr>
<tr>
<td>ETR - ADDRESS CHANGE REPORT</td>
</tr>
<tr>
<td>ANNUAL AD VAL TRUE-UP REPORT</td>
</tr>
<tr>
<td>LOANER REPORT</td>
</tr>
<tr>
<td>TAVT DISTRIBUTION DETAIL REPORT - COUNTY-TO-COUNTY REFUNDS</td>
</tr>
<tr>
<td>TAVT AUDIT REPORT - BASED ON VEHICLE APPEAL AMOUNT</td>
</tr>
<tr>
<td>TAVT AUDIT REPORT - BASED ON TRADE-IN AMOUNT</td>
</tr>
</tbody>
</table>

- **PF1/HELP**
- **PF2/**
- **PF3/RETURN**
- **PF4/**
- **PF5/**
- **PF6/**
- **PF7/**
- **PF8/**
- **PF9/**
- **PF10/**
- **PF11/**
- **PF12/CANCEL**
Print TAVT and ETR Reports

Since this can be a very large report, you key an “L” on the hatch mark for the TAVT DISTRIBUTION DETAIL REPORT – REVENUE. You will get the last page of the report with the totals.
Key  22) Print TAVT and ETR Reports

AFTER YOU FINALIZE
Leave the Dates, Remove the “Y”
Press Enter
Key “P”
On the 1st Line

TAVT DISTRIBUTION SUMMARY AND CONTROL REPORT
22) Print TAVT and ETR Reports

Note: Please Re-Generate Monthly TAVT entries if Tax Data was updated by County

VFL1 1789

Print TAVT and ETR Reports 04/29/13 18:12:48
Reporting Period: 03/01/2013 - 03/31/2013

CMD REPORT DETAILS
p TAVT DISTRIBUTION SUMMARY AND CONTROL REPORT
- CALENDAR MONTH AV TAX COMPARISON REPORT
- THREE-THIRDS DISTRIBUTION REPORT
- TAVT DISTRIBUTION DETAIL REPORT - REVENUE
- TAVT DISTRIBUTION DETAIL REPORT - COUNTY REFUNDS
- TAVT DISTRIBUTION DETAIL REPORT - STATE REFUND CREDITS
- TAVT DISTRIBUTION DETAIL REPORT - BAD CHECK ADJUSTMENTS
- ETR - TAVT TRANSACTION DETAILS - TITLE CREATE DATE
- ETR - TAVT TRANSACTION DETAILS - TRANSMISSION DATE
- ETR - TAVT TRANSACTION DETAILS - RECEIVE DATE
- ETR - ADDRESS CHANGE REPORT
- ANNUAL AD VAL TRUE-UP REPORT
- LOANER REPORT
- TAVT DISTRIBUTION DETAIL REPORT - COUNTY-TO-COUNTY REFUNDS

SYS0007 - END OF DATA
PF1/HELP PF2/ PF3/RETURN PF4/ PF5/ PF6/
PF7/ PF8/ PF9/ PF10/ PF11/ PF12/CANCEL
22) Print TAVT and ETR Reports

The Control Report Prints
With the Account Number On It.
This is what you send to MVD
With the TAVT Money.
22) Print TAVT and ETR Reports

To Make Your End Of The Month Payout
Print

<table>
<thead>
<tr>
<th>TAVT DISTRIBUTION SUMMARY AND CONTROL REPORT</th>
</tr>
</thead>
<tbody>
<tr>
<td>THREE-THIRDS DISTRIBUTION REPORT</td>
</tr>
<tr>
<td>ANNUAL AD VAL TRUE-UP REPORT</td>
</tr>
</tbody>
</table>
22) Bad Chk/Cust Warn.Menu
Bad Checks in GRATIS
22) Bad Chk/Cust Warn.Menu

You can add the Customer Warning and Set the Bad Check Status in Option

01) Customer Status Change/Display
01) Customer Status Change/Display

Select Option: 1
Branch: 0540  HENRY CTY(MCDONOUGH)
Dates From: _________  To: _________  Consolidated? N
Customer Id: 000001890565
Customer Name:  
City:  

01) Customer Status Change/Display
02) Post Bad Check Distribution Details
03) List Bad Check Fee Distribution Details(Pending)
04) List Bad Check Fee Distribution Details(Posted)
05) List Bad Check Customers
06) List Customer Warnings
07) List Bad Check Customers by Check Date(Pending)
08) List Bad Check Customers by Status Date(Pending)
01) Customer Status Change/Display

Key a “Y” in the BAD CHECK WARNING Field
Key in a Comment in the Comments Field
Press Enter
01) Customer Status Change/Display

VF33 1789  CUSTOMER STATUS CHANGE  04/30/13 12:00:45

Customer
000001890565
MICKEY MOUSE
335 CONKLE RD
HAMPTON, GA 302282710

Current Customer Status:  GOOD STANDING

Change Customer Status To:
BAD CHECK WARNING  (Y/N) : y
CUSTOMER WARNING   (Y/N) : N

Comments
owes big money
01) Customer Status Change/Display

Once you Press Enter and Get the Status
Set Message
Press PF10/CHECKS
### 01) Customer Status Change/Display

**VF11 1789**

**CUSTOMER CHECK STATUS** 04/30/13 12:04:47

**Customer** 000001890565 MICKEY MOUSE  
335 HAMPTON, GA 302282710

<table>
<thead>
<tr>
<th>Act</th>
<th>Branch#</th>
<th>Check</th>
<th>Customer Reference</th>
<th>Check No.</th>
<th>Date</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>b</td>
<td>0540</td>
<td>50962677</td>
<td>4746</td>
<td>03/22/2012</td>
<td>450.48</td>
<td>ACC</td>
<td></td>
</tr>
<tr>
<td>_</td>
<td>0540</td>
<td>51159691</td>
<td>4901</td>
<td>02/27/2012</td>
<td>20.00</td>
<td>ACC</td>
<td></td>
</tr>
</tbody>
</table>
01) Customer Status Change/Display

Key a “B” for the Check that was Returned
Press PF4/CHG STA
The Check Status will change to BCH
## Customer Status Change/Display

Customer 000001890565 MICKEY MOUSE  
335 HAMPTON, GA 302282710

<table>
<thead>
<tr>
<th>Act</th>
<th>Branch#</th>
<th>Check Reference</th>
<th>Check No.</th>
<th>Check Date</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>_</td>
<td>0540</td>
<td>50962677</td>
<td>4746</td>
<td>03/22/2012</td>
<td>450.48</td>
<td>BCH</td>
</tr>
<tr>
<td>_</td>
<td>0540</td>
<td>51159691</td>
<td>4901</td>
<td>02/27/2012</td>
<td>20.00</td>
<td>ACC</td>
</tr>
</tbody>
</table>
02) Post Bad Check Distribution Details

In this Option, Post the Bad Check Amount so the Distribution will be adjusted.

Key in the Report Date in the Distrb. Dt: Field
Enter
### 02) Post Bad Check Distribution Details

<table>
<thead>
<tr>
<th>Fncl Tran:</th>
<th>Cust:</th>
<th>Distrb. Dt:</th>
</tr>
</thead>
<tbody>
<tr>
<td>129437174</td>
<td>000001890565</td>
<td>03252013</td>
</tr>
</tbody>
</table>

**MICKEY MOUSE**

<table>
<thead>
<tr>
<th>Check Nbr:</th>
<th>Check Dt:</th>
<th>Adj Amt:</th>
</tr>
</thead>
<tbody>
<tr>
<td>4746</td>
<td>03/22/2012</td>
<td>450.48-</td>
</tr>
</tbody>
</table>

**Status Dt:** 2013-04-30  MARKED AS BAD CHECK
22) Bad Chk/Cust Warn. Menu

When the Bad Check is Collected.
Go Back to Option
1) Customer Status Change/Display
   Key a “Y” in
   GOOD STANDING Field
01) Customer Status Change/Display

VF33 1789  CUSTOMER STATUS CHANGE  04/30/13 12:40:00

Customer          RACF ID: $@#CCS
000001890565
MICKEY MOUSE
335 CONKLE RD
HAMPTON, GA 302282710

Current Customer Status:  BAD CHECK WARNING

Change Customer Status To:

CUSTOMER WARNING   (Y/N) : N
GOOD STANDING       (Y/N) : y

Comments
OWES BIG MONEY

STATUS SET BY HENRY CTY(MCDONOUGH) ON 04/30/2013

PF1/HELP    PF2/     PF3/END    PF4/     PF5/     PF6/
PF7/        PF8/     PF9/       PF10/CHECKS PF11/    PF12/MENU
Bad/Returned Checks Collection

When a person comes in to pay their Bad Check amount and any Service Fees,

This can be collected in GRATIS so it can be Distributed correctly.
Bad/Returned Checks Collection

9) Document/Fee Collection
Key the Customer Id
Press Enter

The Fee Type for the Check Amount is
ISF - INSUFFICIENT FUNDS CHECK
Bad/Returned Checks Collection

9) Document/Fee Collection

The Fee Type for the Service Charge Amount is

BCP - BAD CHECK PENALTIES
Any Questions?